Title IX

Baylor University does not tolerate sex discrimination, which includes, but is not limited to sexual violence, sexual harassment, sexual assault, stalking, dating/domestic violence, retaliation, and other related forms of sex discrimination. These behaviors are harmful to the well-being of our community and its members, the learning and working environment, and collegial relationships among our students, faculty, and staff. All forms of prohibited conduct under this policy are regarded as serious University offenses; and violations will result in discipline, with the possibility of separation from the University. State and federal laws also address conduct that may meet the University's definitions of prohibited conduct, and criminal prosecution may occur independently of any disciplinary action imposed by the University.

For more information on how to report or to learn more about our policy and process, please visit www.baylor.edu/titleIX.
Student Activities

* Rosters - Must be a Roster Manager
* Product Approvals (T-Shirts, Uniforms)
* Grade Reports
* Exception to Policy Form

All club events must be approved through the Connect system.
*Rosters
*Baylor Waiver
*Code of Conduct
*Information Form

All members must accept invitation to club and complete and submit all three forms to be placed on active roster!
NEW EMAIL ADDRESS

buclubsports@baylor.edu

• Best method to contact your teams designated coordinator/director
• Submit/Forward all forms and/or questions
• Please include your Club Sport Team somewhere in the subject line
### Sport Club Annual Registration Form

Submit completed form to the Coordinator for Sport Clubs in the Department of Recreation located in the McLean Student Life Center.

<table>
<thead>
<tr>
<th>Date</th>
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<tbody>
<tr>
<td>Submitted by:</td>
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<tr>
<td>Name of Sport Club:</td>
</tr>
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<td>Academic year:</td>
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<tr>
<td>Student Officers:</td>
</tr>
<tr>
<td>Name</td>
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**Faculty / Staff Advisors:**

<table>
<thead>
<tr>
<th>Name</th>
<th>Position / Department</th>
<th>Campus Address</th>
<th>Campus Phone</th>
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I, the undersigned, have read and understand the responsibilities of a faculty advisor of a Sport Club.

Signature: ____________________________  Date: _____________

**Name:** ____________________________

**Position / Department:** ____________________________

**Campus Address:** ____________________________

**Campus Phone:** _____________

I, the undersigned, have read and understand the responsibilities of a faculty advisor of a Sport Club.

Signature: ____________________________  Date: _____________
Coaching Forms

All Non-Student coaches must complete both forms.

Sport Club Coaching Agreement

Coaching services will be provided at the discretion of the club members for a period of one-year (Fall through Summer Semester). All coaches must reapply for their positions each year, regardless of how long they have been affiliated with the club. It should be noted that coaches and faculty advisors are two different positions, but the same person if qualified can hold both positions. The agreement to coach does not imply employment by Baylor University or any of its departments, and shall be in effect as long as both parties (the club and the coaches) continue to receive mutual benefit from the forms and conditions as follows:

1. The Sport Club Coaching Agreement must be accompanied by a resume and/or written summary of credentials and experience. In the event of a dispute between the club and the coach, the club and/or the coach will notify and seek assistance from the Sport Club Program Staff.

2. The Sport Club staff will review the coaching agreement. Agreements must be accompanied by a resume and/or written summary of credentials and experience. In the event of a dispute between the club and the coach, the club and/or the coach will notify and seek assistance from the Sport Club Program Staff.

3. Coach will provide evidence of personal medical and liability insurance coverage and complete an application. Coach also agrees not to hold the aforementioned club responsible for personal injury or disability.

4. Coach agrees to abide by all rules and policies of Baylor University, the employing club, the Sport Club staff, the Department of Campus Recreation, and any other campus agency. Any failure to comply may result in immediate termination of this agreement or reduction of agreed payment.

5. Coach may provide input concerning the research, competition schedule, demonstrations, special events, and training trips. It should be noted that Sport Clubs are student organizations of Baylor University, which have been recognized by the university qualifying them for the use of facilities and funding. They have been formed by students and run by students. Participation is voluntary and open to all full time students. The club officers and the Department of Campus Recreation will make the final decision regarding any club matters.

6. If the club agrees to provide compensation for coaching services it will be on an annual basis. If the agreement is terminated, the coach may be paid for services on a pro-rated scale of total practices and/or competitions scheduled; if included in the original signed contract.

7. If the coach agrees to compensate the club to away from campus training and/or competitive events the club is only allowed to pay for the travel and lodging expenses for the coach at the discretion of the club officers.

8. The agreement to coach becomes effective when signed by the Coach, Club President, Coordinator for Sport Clubs and Director of Campus Recreation.

Sport Club Coaching Application

Coaching services will be provided at the discretion of the club members for a period of one-year (Fall through Summer Semester). All coaches must reapply for their positions each year, regardless of how long they have been affiliated with the club. The agreement to coach does not imply employment by Baylor University or any of its departments.

Please make a brief statement highlighting your qualifications (including your educational and coaching experiences).

Please list any certifications or training that would apply to this position (CPR, First Aid, WSI).

Are you currently or have you been affiliated with Baylor University?

If yes, how?

Applicant Date

Club President Date

THANK YOU FOR YOUR INTEREST IN BAYLOR UNIVERSITY SPORT CLUBS.
CREC Webpage

Check your page for accuracy
Men's Lacrosse

Are there tryouts for your team?
No, we do not have tryouts for our team. We encourage and accept participation from all students, with or without prior experience. This being said, we are a competitive organization and those players who are best equipped and suited for the positions will receive more playing time than others.

How many days and hours/week do you practice?
We practice Monday-Thursday from 6-8pm. Practice consists of conditioning, skills development and team concepts. Lacrosse is a full-contact sport, and proper body contact and agility training is incorporated into each practice to prevent injury.

Where are your games and practices held?
Typically our games and practices are held at the Baylor Intramural fields.

Contacts
President
Brady Vincent
404-772-2456

Vice President
Greyson Perkins
817-673-2611

Treasurer
Jackson Schueller
612-413-7575
Safety Officers

Must have two members that are First Aid and CPR certified. Campus Recreation will pay for classes taken at the SLC.

Must report all injuries, no matter how minor, to the Risk Management Office.

Baylor Incident Report:
https://www.baylor.edu/gr/index.php?id=871826
Available Accounts

Travel Account:
$2500.00 for the year.
Balance does not roll over.
For:
Gas – Hotels – Rental Vans
Entry Fees – Buses

Not for Food.

Club Account:
All dues, fund raising, and donations. Balance rolls over each year. For any club related expenses.

Paying dues by credit card will result in the club paying the transaction fees.
NOTE: Sport Clubs may not have any type of accounts other than the ones Baylor provides through the Campus Recreation office. No club may have any type of bank account off campus. All money that the club collects must be deposited into the club’s account though the Campus Recreation office.

Clubs are not to hold on to petty cash. All money must be deposited.
Deposit Form

For all deposits except donations.

Bring donations in separately.

*Remember you can also use the link on your Campus Rec Page for non-cash.
Supplier Information Form

If you will need to be reimbursed at any point in the semester this form needs to be filled out BEFORE a reimbursement form.

*Only needs to be filled out once per academic year
Reimbursement Form

*This form must be completed and brought in to the Campus Recreation Office*

Accompanied by itemized/original receipts
Purchasing Equipment and other items

Submit the bill or invoice to the Sport Club Office or have it sent to Campus Recreation. A W-9 form may be required from vendor if Baylor does not have one on file.

Item descriptions must be specific and detailed (number, sizes, colors, dimensions, material, brand names, catalog number, etc.) to ensure receipt of the desired item(s).
Travel

All travel must be approved through the Connect System. Exception to Policy Form on Connect as well.

A travel advisor must accompany you on every trip.

Travel over 125 miles must include commercial or rented vehicles. (Air, Bus, Rental Car)
Travel Forms

*NOW ONLINE*:
Baylor Online Travel Form Link

Must be completed and submitted for every trip off campus. Must include your travel advisor for the trip.

The confirmation email you receive MUST be forwarded to buclubsports@baylor.edu email immediately

*If you have over 15 participants, the excel document with your Participant List must be emailed as well.*
Travel Forms

*If you have over 15 participants, the excel document with your Participant List must be emailed along with your confirmation email as well.*
Driver Form

Must be 21 years old to be a certified driver.

To become an Authorized Driver, please visit the Driving for Baylor webpage https://www.baylor.edu/risk/index.php?id=871837 and under Resources, click Request to Drive

Complete the online fillable application, print, and sign with ink pen*

Then then click the Upload Completed Driver Application widget to upload the completed and signed form
Vehicle Form

To request Enterprise and Campus Recreation Vehicles and trailers.
Enterprise

When you are at Enterprise speak to them about the proper drop off procedures. Be aware that there is an after-hours key drop off box.

Before you take possession of the vehicles be sure to walk around and visibly inspect the vehicles for any damage. Have any dents and scratches noted on the rental agreement before you leave. Also look for any cracked or chipped windows or windshield. Inspect the interior for any stains or ripped fabric or broken knobs. Finally make sure the gas tank is full. Once again, all damaged areas must be listed on the rental agreement.
Hotels

To make a reservation, please view the Baylor Campus Rec Sport Club Resource page under the tab "Steps to request a hotel via Lucid Travel Booking". Request a hotel using https://baylor.lucidhotels.us/.

State Hotel Tax Form is to be use within the state of Texas. Exempt from paying state tax.
Reservations

Reservations are made through the Baylor Campus Recreation Website and the Connect System.
Lightning Detector

Thor Guard Lightning Detectors are located on the BSB and Sport Club/Intramural Fields.

While the strobe light is on you must be OFF the fields.

The strobe will go off 30 minutes after the last lightning strike is detected.
<table>
<thead>
<tr>
<th>Robert Graham:</th>
<th>Chris Gomez:</th>
<th>Reid Jackson:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assoc. Director Competitive Sports Programs</td>
<td>Sr. Coordinator Club Sports &amp; Game Management</td>
<td>Sr. Coordinator Competitive Sports</td>
</tr>
<tr>
<td>Crew</td>
<td>Men's Lacrosse</td>
<td>Baseball</td>
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<tr>
<td>Hockey</td>
<td>Women's Lacrosse</td>
<td>Women's Basketball</td>
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<tr>
<td>Roundnet</td>
<td>Rock Climbing</td>
<td>Cycling</td>
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<tr>
<td>Sailing</td>
<td>Men's Rugby</td>
<td>Fencing</td>
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<tr>
<td>Swim</td>
<td>Women's Rugby</td>
<td>Golf</td>
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<tr>
<td>Wakeboard</td>
<td>Men's Soccer</td>
<td>Gymnastics</td>
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<tr>
<td>Men's Water Polo</td>
<td>Women's Soccer</td>
<td>Tae Kwon Do</td>
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<tr>
<td>Women's Water Polo</td>
<td>Triathlon</td>
<td>Tennis</td>
</tr>
<tr>
<td>Waterski</td>
<td>Men's Ultimate</td>
<td>Men's Volleyball</td>
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<tr>
<td></td>
<td>Women's Ultimate</td>
<td>Women's Volleyball</td>
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Other Items

The Campus Recreation office is the primary point of contact for club officers and advisors with regard to facilities, contracts, and equipment. All correspondence to other Baylor departments concerning these items should go through the Department of Campus Recreation and other department staff as needed.