

# Sport Club Request for Vehicle / Trailer Form

Submit completed form for each trip to be taken to the Campus Recreation office located in the Student Life Center.

Date: \_\_\_\_\_ Submitted by: \_\_\_\_\_ Phone #: \_\_\_\_\_

Club: \_\_\_\_\_

Event: \_\_\_\_\_ Event Date: \_\_\_\_\_

Event Location: \_\_\_\_\_

Date to Pick-up: \_\_\_\_\_ Time: \_\_\_\_\_

Date to Drop-off: \_\_\_\_\_ Time: \_\_\_\_\_

Type of Vehicle / Trailer Requested:

- Mini Van(s) – How Many? \_\_\_\_\_
- Large SUV – How Many? \_\_\_\_\_
- Full Size Car(s) – How Many? \_\_\_\_\_
- Other Type: \_\_\_\_\_ - How Many? \_\_\_\_\_
- Truck
- Box Trailer
- Flatbed Trailer
- Gas Card

You will be notified on the status of your request as soon as has been processed.

**This form should be completed at least 10 business days (2 weeks) prior to each event to allow time for processing.**

