Countdown to Campus
Next Steps Checklist for Admitted Students

After Acceptance:

☐ Send Official Documents
  - Request all official test scores and documents to be sent to Baylor.
  - Routinely check your Application Status Page to confirm the receipt of all official documents.

☐ Activate BearID
  - Your Bear_ID is your Baylor email address, generally in the format firstname_lastname@baylor.edu. The Bear_ID and password are the keys to your Baylor email account and to accessing many campus electronic resources. Your Baylor email address will serve as your primary means of communication with Business School faculty and staff.

☐ Learn Your Baylor ID No.
  - Your Baylor ID number is a 9-digit number used for identification. This number is printed on your Student ID card.

☐ Learn about BearWeb
  - Your BearWeb student account is Baylor's secure online portal for access to your information about financial aid, grades and transcripts, and course registration as well as personal information such as addresses, phone numbers and emergency contacts.

☐ Secure Financial Aid (Federal Loans)
  - Financial Aid - Complete and submit the Free Application for Federal Student Aid (FAFSA). Learn more via Baylor's Office of Financial Aid.
  - Cost of Attendance - For financial aid purposes, the Cost of Attendance is an estimate of the total cost to attend Baylor and includes both direct and indirect costs. Direct costs are those billed by Baylor, such as tuition and fees. Indirect Costs are books, supplies, transportation, personal expenses and room and board.

☐ Submit Required Forms
  - Deposit - A deposit of $500 is required by the Business School to reserve your place in the MBA program. The deposit can be paid in your Application Status Page portal.
  - Tuition Scholarship - If you received an offer for a Graduate Scholarship award, please submit the form in your Application Status Page portal.
Submit Required Forms (cont.)

- **Graduate Assistantship Work** - The Business School offers some Graduate Assistant (GA) positions to qualified graduate students. GAs are assigned to work for a supervisor in the Business School, performing a variety of tasks such as research, editing papers, grading, data analysis, information systems maintenance, or recruiting. [Request a position.](#)

- **Health Form and Health Insurance** - All students need to complete and return a Baylor Health Form. See [Baylor Health Services](#) for all health related information, including the Student Health Insurance Plan.

- **I-20 Form** - All international students should connect with [Baylor's International Student and Scholar Services](#) which assists incoming international students with I-20 requirements.

When Prompted:

- RSVP for Advising Webinar or Schedule Individual Advising Appointment
  - **Advising** – MBA Academic Advisor, Chelsea Derry, will hold group advising sessions for the different MBA degree plans, including healthcare administration, business analytics, entrepreneurship, and cyber security. Group advising sessions will start in late March. If you are pursuing a general MBA degree plan, you can schedule an appointment via our [Scheduling Calendar](#).

- Register for Frameworks Courses
  - **Course Registration** - The first courses in the MBA Degree are called Business Frameworks. Registration for these summer courses opens in April. You can also register for your fall classes, starting in April. BF courses start on July 18, 2022.
  - **Registration Holds** - If you have a hold on your student account, you can identify the type of hold through your BearWeb account. New students often have a hold because personal information is incomplete. Personal data such as date of birth, ethnicity and religion are not required during the application process but are needed for Baylor to compile student profiles. Baylor never releases individual statistics to any outside entity.
  - **Textbooks** - Access required textbook information on BearWeb after registering by selecting the Registration tab under Student Academic Services. Next, select “Purchase Your Books” to see a list of required textbooks. If no textbooks show under a specific course, professors will share any required materials with you either prior to or on the first day of class.

- Pay Your Bill
  - A student’s course registration for a given semester is not complete until all expenses are paid or the first payment of the Installment Plan (the minimum amount due) is received. A [Financial Settlement Checklist](#) is posted by Baylor’s Office of Student Financial Services.