

MSIS Orientation

August 23, 2019

HANKAMER

Agenda

- MIS Department
- MSIS Program
- Advising
- Internships, Jobs
- International Students
- Important Dates

MIS Department

- 3rd floor, Suite 310
- 30+ FT Faculty
- Approx. 150 Undergrad Students
- 26 currently-matriculating MSIS Students
- 7 PhD Students

MIS Department Contacts

- Department Chair
 - Jonathan_Trower@baylor.edu
- MSIS Program Director
 - Gina_Green@baylor.edu
- Office Manager
 - Carol_Marroquin@baylor.edu
- Career Development Coordinator
 - Hope_Koch@baylor.edu
- Internship Coordinator
 - Bud_Esserman@baylor.edu
- ISEC Track Coordinator
 - Matt_Pirko@baylor.edu

MSIS Program – Non-Thesis

- [MSIS Website](#)
- Requirements
 - 36 hours
 - 18 hours MIS/ISEC “competency courses” or other MIS/ISEC courses
 - 6 hours additional MIS/ISEC courses
 - 12 hours MIS/ISEC, Business, or approved non-business electives
 - 4 additional hours if Business Frameworks required
- Internship
 - Required if < 2 years FT employment
 - Strongly Encouraged, even if not required
- Areas of Emphasis
 - Security
 - Analytics (certificate opportunity available)
 - Programming
 - Management/Consulting

MSIS Program -Thesis

- [MSIS Website](#) (see Thesis link)
- Requirements
 - 30 hours
 - 18 hours MIS/ISEC “competency courses” or other MIS/ISEC courses
 - 6 hours Thesis
 - 6 hours MIS/ISEC, Business, or approved non-business electives
 - 4 additional hours if Business Frameworks required
- Internship
 - Not required but allowed
- NOTE: many PhD programs only allow Fall entry
- See GPD **ASAP** if interested in doing thesis

Advising & Registration

- Prior to start of 1st semester:
 - Your input on career interests, preferences
 - Receive suggested plan for 1st semester
 - Contact me if you change your 1st semester schedule
- Prior to early spring registration:
 - Meeting to discuss courses for subsequent semesters
- At any point, inform me of:
 - Schedule changes
 - Interest changes

Securing Internships, Jobs

- Starts Day 1!
- Create profiles:
 - [LinkedIn](#)
 - [Handshake](#) → be sure to make it public!
- Attend all career-related events
 - Company Information Sessions
 - Other company-sponsored events
- Enhance professional skills
 - Use EVERY available resource in Career Management!
- Use Internal (campus) and External Job Search Resources
- Build and Use your Network
 - Find and attend “nearby” professional events
- Schedule regular time for job searching
- Schedule time with Prof. Bud Esserman to understand internship requirements

Internship Requirements

- **Only ONE** internship required and allowed
 - **No special studies will be created** to accommodate additional internships
- **Only 3 hours course credit** allowed
- Internships must be:
 - **Relevant to MIS** professional career
 - **Verifiable**
- If internship company changes, the process of verifying relevancy starts over

Campus Resources

- University Career Center

- University-wide Career Fair Wed. 9/18, 3p – 7p
- See [Handshake](#) for locations
- careercenter@baylor.edu

- Business School Office of Career Management

- [Career Tools, Links](#)
- [HSB Career Management@baylor.edu](mailto:HSB_Career_Management@baylor.edu)

Campus Resources, cont...

- MIS Department

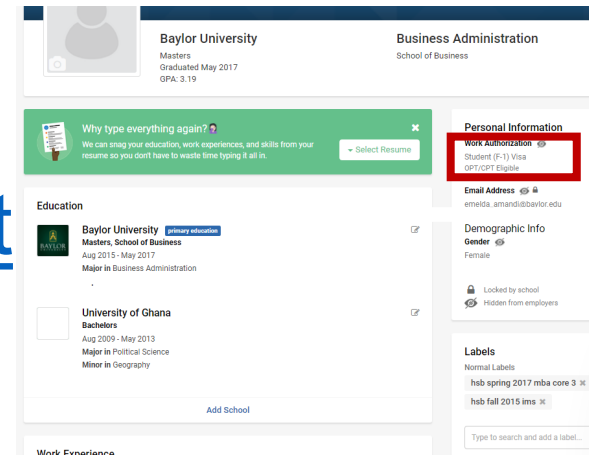
- IS Career Development Dinner September 17th, 6p
- IS Career Panel Spring semester
- End-of-Semester Party Spring semester

- Others

- [Pro Sales Professional Development Program](#)
- [Baylor Women in Business](#)
- [Baylor Business Network](#)
- [Baylor Graduate School](#)
- [Baylor Student Activities, Campus Programs](#)

International Students

- Identify status in Handshake
- Know the Rules & Deadlines!
- Center for Global Engagement
 - I-20
 - CPT
 - Only **ONE** internship allowed
 - OPT
 - STEM OPT Extension
 - Others (F-1 Status; I-94; ...)



The screenshot shows a student profile page for a student at Baylor University. The profile includes the following information:

- Header:** Baylor University, Business Administration, School of Business. Masters, Graduated May 2017, GPA: 3.19.
- Why type everything again?** We can snag your education, work experiences, and skills from your resume so you don't have to waste time typing it all in. (Select Resume)
- Personal Information:** Work Authorization (F-1) Visa, OPT/CPT Eligible (highlighted with a red box). Email Address: emeida.amanda@baylor.edu. Demographic Info: Gender: Female. Locked by school, Hidden from employers.
- Education:** Baylor University (Masters, School of Business, Aug 2015 - May 2017, Major in Business Administration). University of Ghana (Bachelors, Aug 2009 - May 2013, Major in Political Science, Minor in Geography). Add School button.
- Work Experience:** (Section header visible).
- Labels:** Normal Labels: hab spring 2017 mba core 3, hab fall 2016 lms.

International Students, cont...

- Recommended resources:
 - [¹Power Ties: The International Students guide to finding a job in the US](#)
 - [GoinGlobal H1B Plus database](#)
 - [My Visa Jobs](#)
- Enhance English Skills if needed
 - [English for Academic Purposes](#) (EAP)
 - Qingqing_Chen@baylor.edu
 - [English Writing](#)
 - gwc@baylor.edu
- [Center for Global Engagement / International Student & Scholar Services](#)
 - ISSS_Support@baylor.edu

Important Fall Academic Dates

- 8/26 First Day of Classes
- 8/30 Last Day to Register for classes
- 9/11 Last Day to Drop class without “W”, without “change in schedule fee”, and without advisor approval
- ^a10/22 - 11/1 Advising with Dr Green
- 10/23 Early Registration Times in BearWeb
- 10/25 - 10/27 * Fall Break *
- 11/5 Last Day to Drop class
- 11/6 - 11/22 Spring Early Registration
- 11/27 - 12/1 * Thanksgiving Holiday *
- 12/9 Last Day of Classes
- 12/21 University Commencement Ceremony

Summary

- Be engaged & involved
- Job search starts NOW!
- Utilize campus AND external resources
- Questions?

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Office: 310.07

T/Th 11:00a – 1:45p

Wednesday afternoons by appointment only