

**A Suggested Sequence of Pre-Business and Business Courses**

<b>Freshman Year</b>					
<b>Fall</b>			<b>Spring</b>		
___	2	BIC 1212 Examined Life I	___	3	BIC 1323 Rhetoric II
___	4	BIC 1413 Rhetoric I	___	3	BIC 1324 World Cultures II
___	3	BIC 1314 World Cultures I	___	4	BIC 2447 Natural World II
___	1	<b>BUS 1101*</b>	___	2-3	<b>BUS 1201 or BUS 1305*</b>
___	2-3	<b>BUS 1201* or BUS 1305*</b>	___	3	<b>MTH 1309/1321*</b> (Calculus)
___	3	<b>MTH 1308/1320</b> (if needed)	___	0	CHA 1088
___	0	CHA 1088	___	0	CHA 1088
<b>Total: 15-16 hours</b>			<b>Total: 15-16 hours</b>		

<b>Must complete first year requirements</b>					
<b>Sophomore Year</b>					

<b>Fall</b>			<b>Spring</b>		
___	3	BIC 2330 Social World I	___	3	BIC 2340 Social World II
___	3	BIC 2334 World Cultures III	___	3	BIC 2344 World Cultures IV
___	1	<b>BUS 2101*</b> (Career Management)	___	3	<b>ACC 2304*</b> (Managerial Accounting)
___	3	<b>ACC 2303*</b> (Financial Accounting)	___	3	<b>ECO 2307*</b> (Macroeconomics)
___	3	<b>ECO 2306*</b> (Microeconomics)	___	3-4	Language/Communication (see below)
___	3	<b>QBA 2302*</b> (Business Statistics I)	___		
<b>Total: 16 hours</b>			<b>Total: 15-16 hours</b>		

<b>Apply to Business School: See Business Advisor – Foster 130</b>					
<b>Junior Year</b>					

<b>Fall</b>			<b>Spring</b>		
___	1	BUS 3101* Career Management	___	3	Major
___	3	MGT 3325* Operations Management	___	3	Major
___	3	MIS 3305* Management Info Systems	___	3	MGT 3305* Organizational Behavior
___	3	MKT 3305* Principles of Marketing	___	3	QBA 3305* Intro to Data Analytics
___	3	FIN 3309/3310* Intro/Corporate Finance	___	3	BIC 3358 Biblical Heritage/Ethics (may be taken any semester)
___	3	BUS 3315* Bus Communications	___		
<b>Total: 16 hours</b>			<b>Total: 15 hours</b>		

<b>Senior Year</b>					
<b>Fall</b>			<b>Spring</b>		
___	3	Major	___	3	Major
___	3	Major	___	3	Major
___	3	BL 3305*	___	3	BUS 4385* Strategic Management
___	3	Elective or major course as needed <sup>+</sup>	___	3	Elective as needed <sup>+</sup>
___	3	Elective as needed <sup>+</sup>	___	3-4	Elective as needed <sup>+</sup>
<b>Total: 15 hours</b>			<b>Total: 15-16 hours</b>		

<b><sup>+</sup>Must graduate with a minimum of 124 hours</b>					
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The sequence listed above is based on an 18 hour major. For any major requiring more than 18 hours, electives must be used towards courses in the major. Electives may also be used towards a second major in the Business School or a minor or secondary major outside of the Business School. Elective hours will vary for each student, must be taken for a grade, and are only needed to reach the 124 hour minimum to graduate. Course selection is subject to availability and fit within each semester.

\*Business Core

**Boldface type** - Prerequisites for advanced level business courses

**Language/Communication Requirement: (3-4 hours)** Choose one course from the following options: JOU/FDM 3372, ENG 3000-4000 level course, or Foreign Language

**Math: (3-6 hours depending on SAT/ACT math score)** A student with an SAT math score of 620 or higher or an ACT math score of 26 or higher may skip MTH 1308 and take MTH 1309. A student with a grade of C or better in MTH 1320 may also skip MTH 1308 and take MTH 1309.

## FIRST YEAR REQUIREMENTS FOR THE BBA

In order to continue as a Pre-business major beyond the first year, a student must complete a minimum of 24 credit hours at Baylor; maintain a minimum 3.0 cumulative Baylor GPA; complete BUS 1101, BUS 1201, BUS 1305, ENG 1310 (or BIC 1323), MTH 1308/1320 (if needed), and MTH 1309/1321 with a minimum grade of "C" in each course. If these requirements are not met, the student must change degree programs and may not return to the BBA degree.

## ADMISSION TO THE HANKAMER SCHOOL OF BUSINESS

Application for admission to the Business School is made after the student has satisfactorily completed the first year requirements, has a minimum 3.0 cumulative Baylor GPA, is completing 60 hours (with at least 12 Baylor hours), and is in the process of completing his/her final set of admission requirements, which include ACC 2303, ACC 2304, BUS 2101, ECO 2306, ECO 2307, and QBA 2302. Students must earn a minimum grade of "C" in all courses required for admission.

For students meeting the academic requirements, the following will be considered in the admission decision: a completed application form, a student resume, a statement of personal and professional goals, and a curriculum and graduation plan including a desired major. An interview may be required in some cases. If a student has a minimum 3.0 cumulative Baylor GPA, consideration for admission will be deferred one semester after a student reaches 60 hours if all requirements can be met in the following semester a student is enrolled at Baylor (two summer sessions count as one semester). Students who do not meet the admission requirements at 60 hours (plus another semester, if deferred) will be required to change degree programs.

Pre-business students cannot progress into upper division business courses (3000-4000 level) until they have been admitted to the Business School. The only exception to this policy is for those students who have successfully taken the suggested (advised) sequence of lower core courses and should logically begin taking an upper division business core course. However, under no circumstances will a Pre-business student be allowed to take a course in a major. In addition, a Pre-business student who has a cumulative Baylor GPA less than 3.0 will not be permitted to enroll in 2000-level or above business courses. An incomplete grade may affect a student's eligibility to enroll in 2000-level or above business courses.

Current Baylor students must have a minimum 3.0 cumulative Baylor GPA and 12 hours in residence to request to change to the Pre-business major. Students must internally transfer no later than the end of the semester in which they complete 45 Baylor (in-residence) hours. Students will not be allowed to transfer internally if they have already exceeded the School of Business excessive retake policy. Internal transfers must follow all of the policies of the current catalog at the time they change to the BBA degree.

External transfers (students transferring to Baylor from another institution) desiring to enter Baylor as a Pre-business student must have a minimum 3.0 external GPA.

## COURSE REPETITION

A student may repeat a course for which his or her highest earned grade is a "C-" or below. The course should be repeated during the following semester in which the student is enrolled at Baylor if the student meets the course prerequisite(s). No BBA student may retake a grade of "C" or higher.

A student who has declared or desires to declare pre-business may repeat only once no more than two of: ENG 1310, MTH 1308 or 1320, MTH 1309 or 1321, and the lower core business courses. A grade of "W" does not count as a repeat for this policy. However, the University course repetition policy limits the total number of attempts of a course, including "Ws", to three. Any student not meeting this requirement may no longer follow the BBA degree. Students failing any of the courses due to the attendance policy may be required to change degree programs.

See school or departmental major/minor requirements for policies governing the repetition of courses in specified academic areas and specific major requirements.

## BBA MAJORS

A BBA student must complete coursework leading toward a major of 12 to 19 hours in a particular field. A student may choose a major from the following: **Accounting, Business for Secondary Education with Teacher Certification, Economics, Entrepreneurship and Corporate Innovation, Finance, Human Resource Management, International Business** (second major only), **Management, Management Information Systems, Marketing** (Nonprofit and Development Track), **Professional Selling, Risk Management and Insurance, Supply Chain Management.**

## HANKAMER SCHOOL OF BUSINESS – IMPORTANT REMINDERS

- Students must attend all business courses at least 75% of all class meetings. A student failing any of the admission requirements due to the attendance policy may be required to change degree programs.
- Pre-business students must have a cumulative 3.0 Baylor GPA in order to take ACC 2303 and 2304, BUS 2101, ECO 2306 and 2307, QBA 2302 and upper-level business courses.
- After entering Baylor, a student may transfer in a maximum of 15 semester hours.
- Courses taken at Baylor for which the grade is a "C" or better may not be repeated.
- In order to graduate, a student must attain a minimum of a "C" average cumulatively, a minimum of a "C" average in the courses for the major field, and a minimum of a "C" average in the combined Lower Division and Professional Business core.