Leadership Descriptions
2017-2018

Upperclassmen returners are encouraged to select Option 1 or 2. CLs other than the CL Representative (Option 1) will be Committee Members (Option 3).

1) **Leadership Council**
2) **Neighborhood Leader**
3) **Committee Member**
4) **Ambassador (must talk to Holly before selecting this option)**

Expectations for leaders:
- Attend all meetings – If for some reason you cannot make it, please communicate that to the leader by the day before the meeting
- Attend any event that you plan
- Make an effort to attend Baylor & Beyond events and encourage other community members to attend as well
- Strong communication skills including answering emails within 24 hours during the week
- A belief in and support for the Baylor mission
- A team-centered attitude, including willingness to help with other members’ events
- A positive work ethic
- Effective problem solving abilities
- Ability to work with students, faculty, and staff
- Integrity and alignment with Baylor policies
- Good academic standing (at least 2.5 overall GPA)
- Good disciplinary standing
- Sensitivity to diversity in all of its forms

1) **Leadership Council**

The Leadership Council is the student leadership body for the LLC/North Russell Hall. The Council is a liaison between the students and staff of North Russell Hall. Under the advisement of the Program Coordinator and Hall Director, the Council seeks to foster a sense of community through intentional programming. The programs planned and implemented by the Council are the initiative of the students. The council meets once a week and chairs are expected to meet with their committee members weekly or biweekly, depending on the needs of the committee. The entire leadership (council and committees) meets together at least once a semester.
Council Structure
One council director and one assistant director oversee the council of 11. Each of the 8 chairs has a committee of about 5. See the below for descriptions of these positions.

Council Position descriptions
Council Director – oversees council, runs meetings, and works closely with staff to ensure effectiveness of community. The Council Director should ensure that each council member is fulfilling the expectations of his or her job and serve as a resource and guide to council members.

Assistant Director – Residential College Council representative (attends RCC meetings), takes minutes in council meetings, fills in/co-leads with Council Director. Oversees Neighborhood Chair, Social Media Chair, North Russell Chair and CL Representative. The Assistant Director should help keep the council informed about RCC happenings.

Academic Committee Chair – Oversees the Academic Committee, which works with our partners to bring weekly programming to the hall i.e. work with CGE to facilitate study abroad forum, Classics to facilitate toga party, History to bring in a speaker, etc. An academic event should happen at least once a month – four times throughout the semester.

Fundraising Committee Chair – Oversees the Fundraising Committee, which is responsible for setting a monetary goal and fundraising for the chosen philanthropy. Advertises World Hunger Relief Farm to the
hall and outside community. The Fundraising Team should plan at least two fundraisers per semester and work to the utmost to reach the fundraising goal.

**Recruitment & Outreach Chair** – Oversees the Recruitment Committee, which promotes Baylor & Beyond LLC to incoming students and parents. This position also is in charge of internal marketing for LLC events through social media, posters, and other creative advertising strategies both within and outside of the community and assists in documenting the year in photo and video. Social Media Chair regularly updates the chalkboard in the kitchen to advertise council events.

**Service Committee Chair** – Oversees the Service Committee, which plans service opportunities for the LLC at large and facilitates weekly urban missions. At least one member of the Service Committee should attend the weekly service event. The Service Committee should coordinate Steppin’ Out for the community and at least one other service opportunity per semester, ideally service related to our philanthropy.

**Social Committee Chair** – Oversees the Social Committee, which plans events and activities to foster community and engagement among members of the LLC. The Social Committee should plan at least three events for the community as a whole throughout the semester, including at least one community dinner and the end of the year Gala.

**Spiritual Life Chair** – Oversees the Spiritual Life Committee, which works with the Chaplain to promote spiritual growth in residents. The Spiritual Life Committee should plan at least three opportunities per semester for spiritual growth.

**Neighborhood Representative** – Serves as liaison between Council and Neighborhood Leaders, communicating information and happenings between both parties. This position is the leader of the Neighborhood Leaders, and oversees meetings that occur every other week among Neighborhood Leaders and assures they are meeting their weekly and monthly requirements.

**North Russell Chair** – Oversees the North Russell Committee. This position serves as the second Residential College Council representative (attends RCC meetings) and serves as a liaison between North & South Russell leadership committees. Plans events such as energy madness, homecoming pallet painting, Farm Day and others.

**CL Representative** – A CL that sits on the council in order to relay information between CL&L and Baylor & Beyond leadership. The CL Rep should inform the council of events being put on by CL&L staff and relay information to the CLs about council happenings. An assigned position not available for application.

**2) Neighborhood Leader**

Each neighborhood will have a student leader known as a Neighborhood Leader. The Neighborhood Leader will be responsible for the following:

- Makes other students in the neighborhood aware of events and opportunities for furthering their knowledge and interest in the theme by sending a **weekly** email
Meet with assigned faculty or staff liaison one-on-one once a month as an opportunity for mentorship and to connect for planning events for the neighborhood

Plan 1-2 events per month related to the neighborhood theme for students in the neighborhood (this may be watching a movie, going to lunch, cooking dinner, etc.)

- One involving the faculty/staff liaison
- One lead by the Neighborhood Leader
- These two options can be combined if the NL and liaison work together

Attend a meeting for all Neighborhood Leaders every other week

Fill out an activity form once a month, reflecting on successes and improvements of the last month’s events and specifying details for upcoming events

Neighborhoods (16)

Civic engagement
- Missions and Service
- Social Justice
- Global Politics and Events

@BU
- History
- Philosophy
- Pre-Law
- Religion
- Anthropology

Languages
- Arabic
- Chinese
- French
- German
- Japanese
- Korean
- Russian
- Spanish

3) Committee Member
In the seven committees outlined above (not including neighborhoods) – Academic, Fundraising, Recruitment, Service, Social, Spiritual Life and North Russell Committee Members are expected to meet with their Leadership Council Chair weekly or biweekly depending on need. They should participate in and help with all events the committee plans.

**Please note: service committee and social committee will each have assistant chair positions available. If interested, please note this in the explanation section of your application**

4) Ambassadors (must talk to Holly before applying for this position)
This position is filled by upperclassmen who will help freshmen get involved in Baylor and Waco by leading small groups to do activities either on or off campus, such as Cameron Park Zoo, Farmers Market, Football Game, Baylor Theatre event, etc. A meeting with other LLC Ambassadors occurs before each fall and spring semester—at that meeting you will choose an event that fits your schedule. Ambassadors will lead group outings once a semester and also are required to help the LLC with events twice a semester (e.g. assisting with set-up or clean up for a community dinner or marketing the LLC at a recruitment event.) The Program Director emails Ambassadors throughout the semester with these opportunities so that students can assist with events that fit their schedules.