HOPES Program, Parents as Teachers – Parent Educator

FLSA Status: non-exempt (hourly), Full time

GENERAL DESCRIPTION AND PURPOSE:

A certified parent educator will implement the PAT model, emphasizing parent-child interaction, development-centered parenting and family well-being in their work with families. Utilizing the PAT Foundational Curriculum in culturally sensitive ways, the parent educator partners, facilitates and reflects with families.

MINIMUM QUALIFICATIONS:

Education:

- Bachelor’s Degree in Human Services or Early Childhood Education field required
- Master’s Degree in Human Services field preferred

Experience:

- 2 or more years experience in the field of Early Childhood Education or social services preferred.
- Experience in early Childhood Education or Human Service field required

Skills/Abilities:

- Bilingual preferred
- Strong communication and interpersonal skills (e.g., nonjudgmental, objective, reflective, empathic, patient, tactful)
- Demonstrated experience and ease working with a diverse population of clients
- Ability to establish rapport with families and empower them by building on their strengths
- Strong organizational and record keeping skills
- Ability to work independently and be self-motivated (often in the field)
- Computer skills; including web browsing, e-mail, Internet, and word-processing
- Demonstrates effectiveness as a member of a team as well as the ability to work independently and to take initiative
- Ability to maintain personal balance and accomplish multiple tasks that require a variety of skills

LICENSES/CREDENTIALS:

- The parent educator must complete the Parents as Teachers Foundational and Model Implementation Trainings before delivering PAT services.

ESSENTIAL FUNCTIONS:

- Engage in recruitment activities (as applicable)
- Complete an initial and annual family-centered assessment with each family
- Develop, monitor and review goals with each family
- Provide personal home visits focused on parent-child interaction, development-centered parenting and family well-being (including planning, delivering and documenting the visit)
Use the PAT Foundational curriculum to share research based information with families

Provide group connections to give families an opportunity to build social connections with each other, engage in parent-child interaction activities, and increase their knowledge of ways to support children’s development

Complete at least an initial and annual developmental screening and health review for each enrolled child

Connect families to resources that help them reach their goals and address their needs

Help parents and children transition to other services as needed, to preschool, or to kindergarten

Maintain and submit in a timely way all required family and program documentation

Organize and inventory supplies/materials, etc.

Participate in at least 2 hours of reflective supervision monthly and at least 2 hours of staff meetings monthly

Obtain competency-based professional development and renew parent educator certification annually

Participate in continuous quality improvement

**OTHER:**

Must have a personal vehicle for home visitation (mileage reimbursement will be provided).

Please send cover letter and resume to Kathy Reid at Kathy.Reid@familyabusecenter.org.