Step 1: Schedule an appointment with Baylor School of Social Work Career Services

___ Career Services email swo@baylor.edu for an appointment the office is located on the School of Social Work, 2nd floor, suite 240

Step 2: Begin to prepare for your appointment

___ Visit the School of Social Work Career Services’ website to learn about resources available

___ Begin to think about the perfect job and environment that best fits your personality, interests, values and skills

___ Email an updated resume to the SSW Career Services Office for review

Step 3: Be prepared to have discussions during your appointment

___ Resume revision

___ Professional organizations and conferences that fit your interest and professional goals

___ Preparing for job search

___ Licensure

___ Other: ________________________________

Step 4: Begin Professional Preparation

___ Begin to think about concentration interest

___ Begin to think about specialization interest

___ Attend at least one professional workshop per semester to improve basic skills

___ Attend a job fair and interview practice session

___ Update resume for specific jobs and identify professional references

___ Visit the School of Social Work resource center to meet with a writing tutor to help perfect your writing skills

___ Follow the Baylor School of Social Work on facebook