General Requirements for All Insurers

1. Insurance policy must name Baylor University, present and past members of its Board of Regents, its officers, employees, agents, and volunteers as additional insureds under general liability, umbrella/excess liability, environmental liability and other policies as specified by contract. Copy of endorsement to policy must be submitted to Baylor University’s Coordinator of Insurance & Risk Services using the address provided in the instructions for the Certificate Holder Section of this document.

2. Provide a minimum of 30 days advance notice of cancellation, non-renewal, or material change of policies required under the contract to Baylor.

3. Insurance coverage provided shall be primary and non-contributory to any insurance coverage or self-insurance maintained by Baylor University.

4. Baylor requires the contractor [or other party to a contract with Baylor] to provide a renewal Certificate of Insurance 15 days prior to expiration.

5. Baylor may also require that proof of professional liability and pollution liability coverage be provided for up to three (3) years after completion of a project or service.

6. The contractor agrees that the insurance requirements specified in the contract do not reduce the liability the contractor has assumed in the indemnification/hold harmless section of the contract.

Baylor reserves the right to approve the security of the insurance coverages provided by the Insurance Company(ies) terms, conditions, and the Certificate of Insurance. Failure of the Contractor to fully comply with these requirements during the term of the Contract will be considered a material breach of contract and will be cause for immediate termination of the Contract at the sole option of Baylor.