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WELCOME
Welcome to the exciting next phase of your working toward entering the Dietetics profession as a Registered Dietitian Nutritionist. And especially welcome to Baylor University and Waco, Texas. Here you find a challenging but rewarding adventure in a diverse community with outstanding medical facilities, food service venues and community health opportunities with outstanding preceptors and faculty.

Accreditation Status

The Dietetic Internship Program has been granted pre-candidate (pre-accreditation) status by the Accreditation Council for Education in Nutrition and Dietetics (ACEND®) of the Academy of Nutrition and Dietetics. The street and email addresses for ACEND® are:

120 South Riverside Plaza, Suite 2000
Chicago, IL 60606-6995
(312) 899-0040 ext 5400.

http://www.eatright.org/ACEND

Pre-candidate status indicates that it is a new program with no students enrolled but is currently developing a dietetics’ practice program that will take into account the ACEND® accreditation standards, guidelines, and policies and procedures. The developing dietetics’ practice program needs to demonstrate that in preparing entry-level practitioners, the practitioners have achieved the core competencies for providing optimal nutrition services to patients/clients/groups (Appendix I). Granting of pre-candidate status brings no rights or privileges of accreditation.

Complete a minimum of a bachelor’s degree from an Accredited Program in Dietetics.
Complete an accredited Supervised Practice Program.
Pass the national Registration Exam for Dietitians.
Complete Continuing Professional Educational Requirements.

Becoming a Registered Dietitian Nutritionist (RDN)

For more information on the educational and professional requirements for Registered Dietitian Nutritionists, please visit http://www.eatrightpro.org/resources/career/become-an-rdn-or-dtr
AND/OR https://www.cdrnet.org/certifications
I. PROGRAM OVERVIEW

Mission:

Baylor University Dietetic Internship’s mission is to prepare qualified individuals to enter the profession as entry level Registered Dietitians or Registered Dietitian Nutritionist with a Christian Worldview and to provide future innovative nutrition and dietetics leaders for communities locally and worldwide.

Goals & Objectives:

Goal # 1 - Dietetic Internship graduates will be prepared to function as competent entry-level registered dietitian nutritionists.

1.1 80% of the accepted interns will complete the internship and associated academic work within 60 weeks (15 months) which equates to 150% of the time for the internship specifically. Not inclusive of a graduate degree completion.

1.2 90% of the internship completers will pass the registration examination within a year of program completion.

1.3 80% of internship completers will be employed or in pursuit of other education within 12 months of program completion.

1.4 90% of the internship completers will also complete a Master’s degree within 5 years of completion of the internship as evidenced by alumni survey responses.

1.5 80% of the internship completers will be perceived as appropriately prepared for entry level practices within 1 year as evidenced by employer survey responses.

1.6 80% of graduates over a five-year period will pass the CDR credentialing exam for dietitian nutritionists within one year following first attempt.

Goal # 2 - The program will prepare dietetic internship graduates with skills to address the needs of underserved populations especially those in the Central Texas area.

2.1 Within 3 years of completing the internship, 75% of the completers will be in leadership roles at the community, regional, state, national or international level either in their work place or the professional associations.

2.2 Within 3 years after completing the internship, 75% of completers will be engaged in employment or volunteer work with delivering services to underserved communities as evidenced by alumni survey response

Program of Study

The Dietetic Internship does not grant credit for prior learning for any portion of the internship components. All interns must complete the required number of supervised practice hours to receive a verification statement.
The DI curriculum (supervised practice) will be full time for the students. Interns will register for NUTR 5650 which will be continued through the entire program and NUTR 5370 (Research) in their first semester of the internship and then in the following semester NUTR 5354 and NUTR 5358. One additional course each semester will be possible as well. Students will have supervised practice experiences in clinical dietetics, foodservice systems and management, community dietetics, and specialty practice. These experiences will meet or exceed competency requirements and enhance professional development. Throughout the curriculum, projects will be used to help in meeting the competencies in the concentration area of the program, community/public health.

**Supervised Practice Hours**

Upon program completion, the Intern must have completed 39 weeks with about 32 hours supervised practice per week for a minimum of 1248 hours of supervised practice as well as completed the required academic coursework. The 39 weeks of supervised practice will begin in late August. Interns will be scheduled for 32 hours each week in supervised practice experiences and a minimum of 4 contact hours in class. Additional time will be for professional development activities including professional meetings. Including Community/Public Health Nutrition Education of 32 hours and 40 supervised practice hours as components of classes NUTR 5650, 5354, 5v93 and FCS 5370. Interns will receive 4 personal days and two (2) Holidays. Since the internship is a professional program, inters will not be granted compensation time for hours worked beyond the 40 hours.

<table>
<thead>
<tr>
<th>Track:</th>
<th>Column A # of hours in Professional Work Setting</th>
<th>Column B # of hours in Alternate Practice Experiences</th>
<th>B5 Combined Hours for Alternate Practice</th>
</tr>
</thead>
<tbody>
<tr>
<td>US Based</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Orientation &amp; Professional Development</td>
<td>96</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Graduate Course work</td>
<td></td>
<td>5</td>
<td>5</td>
</tr>
<tr>
<td>Professional Development</td>
<td>32</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Community</td>
<td>310</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Concentration: Public Health Nutrition Education</td>
<td>32</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Food Service/Management Health Care</td>
<td>288</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Child Nutrition Services (FSM)</td>
<td>32</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MNT 1 (General)</td>
<td>187</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MNT 2 (Specialty, including diabetes, cardiovascular)</td>
<td>187</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Enrichment</td>
<td>64</td>
<td></td>
<td></td>
</tr>
<tr>
<td>International</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td>1228</td>
<td></td>
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### Estimated Program Cost

<table>
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<tr>
<th>Expense Item</th>
<th>Estimated Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Travel</td>
<td>Car expenses - individualized</td>
</tr>
<tr>
<td>Housing</td>
<td>$600/month rent</td>
</tr>
<tr>
<td>Books</td>
<td>$200</td>
</tr>
<tr>
<td>Liability Insurance</td>
<td>$100</td>
</tr>
<tr>
<td>Medical exams</td>
<td>Dependent on insurance - $50</td>
</tr>
<tr>
<td>Drug testing</td>
<td>Through the facility</td>
</tr>
<tr>
<td>Background checks/fingerprinting</td>
<td>In-state = $25; out of state = 50</td>
</tr>
<tr>
<td>Uniforms/lab coats</td>
<td>$50</td>
</tr>
</tbody>
</table>

No compensation is available as part of the program. Interns may be employed but not as part of the supervised practice program.
Baylor University Dietetic interns will not be used to replace current employees in any of the facilities. However, as a part of the supervised practice culmination activities may include activities labeled as “staff relief” but this is not replacing current employees.

Withdrawal and Refund of Tuition and Fees

If a student chooses to withdraw from the program and from Baylor University, the schedule of refund of tuition and fees can be located at [http://www.baylor.edu/sfs/index.php?id=69417](http://www.baylor.edu/sfs/index.php?id=69417)

The procedure for withdrawal from the dietetic internship will follow the same guidelines as the withdrawal process from Baylor University which is found at [http://www.baylor.edu/support_programs/index.php?id=865123](http://www.baylor.edu/support_programs/index.php?id=865123)

Verification Statements

The policy for issuing the Verification Statement is as follows:

- Students must successfully complete all their internship requirements for each rotation. Each rotation will identify the specific competencies and learning activities associated
with it. In addition, the academic expectations will be met including the completion of at least (but may have more) 15 hours of graduate credit.

- Completion of the Program: dietetic interns must complete the internship requirements in the time allotted with completion of the dietetic internship in 39 weeks (10 months) but a maximum of 15 months. Satisfactory completion of the program will allow the intern to receive their verification statement.

Student Services

The dietetic intern will have access to all of the support services at Baylor University including the following ones for health services, counseling and testing services, financial aid services as noted below.

a. Academic Support Services: http://www.baylor.edu/support_programs/
b. Health Services: http://www.baylor.edu/health_center/index.php?id=13929
d. Testing Services: http://www.baylor.edu/oala/
e. Financial Services: http://www.baylor.edu/financial_services/index.php?id=43563

Other services will vary based on rotation.

II. APPLICATION AND ADMISSION

Admission Criteria
Application to the Baylor University Dietetic Internship program will also require application to the Baylor University Graduate School which is outlined at the website indicated.

**Requirements for admission** to the Baylor University DI:

1. Verification statement indicating successful completion of all ACEND accredited Didactic Program in Dietetics (DPD) knowledge and academic requirements or Declaration of Intent to Complete DPD (obtained from the DPD director);
2. If the verification statement is over 5 years old, the applicant must meet the current DPD/DI requirements.
3. Evidence of completion of a baccalaureate degree, preferably with an overall GPA of 3.0 or greater
4. Evidence of completion of the GRE exam or TOFEL with scores received within 5 years of the application date
5. Completion and submission of the application Baylor University Graduate School

The program does not assess prior learning or competencies.

**Application Process for Admission**

Application to the supervised practice program (DI) requires the use of and participation in the Dietetic Internship Centralized Application System (DICAS) accessed on the web link or through email at DICASinfo@DICAS.org. In addition, intern applicants must also register online for computer matching through D&D Digital and elect the appropriate internship in priority order. There will be an option for pre-select available. Materials needed for the application process for the DI will include the following:

1. Copy of GRE scores (official) – this will also be included in the graduate school application process.
2. Signed verification statement from an ACEND accredited didactic program in dietetics or initially a Declaration of Intent to graduate.
3. Other materials will be provided through the DICAS system.

**Application Deadlines**

February 15 or variable for late match or selection; for Graduate School Application Deadline:

Date set by DICAS
III. DIETETIC INTERNSHIP POLICIES & PROCEDURES

Insurance Requirements
The intern must have purchased and show proof of professional liability insurance.

Injury or Illness While In a Facility for Supervised Practice
Baylor University and the affiliated facilities are not liable for any injury or accident occurring during travel to and/or from areas assigned (rotations). Each dietetic intern is to be covered under a personal liability/auto insurance for travel to and from assigned affiliation sites and experiences.

If an injury or illness occurs while an intern is completing learning experience, the affiliated entity will provide the same emergency medical care to the intern as would be given to employees. Payment for the treatment rendered for the illness or injury will be the responsibility of the intern.

Background Check Requirements
The Baylor University Dietetic Internship requires all interns to complete a background (criminal) before beginning the internship and present the results to the program director. In the case of a criminal record, the intern may not be eligible to complete the necessary learning experiences in various facilities and would therefore not be able to complete the dietetic internship. Drug testing will be required for some of the supervised practice facilities and if so, two options appear – 1) the site will test the intern or 2) the intern must pay for the test.

Site Specific Requirements
Each supervised practice site may have additional requirements. These must be met by the intern in order to participate in supervised practice at that site. These include, but may not be limited to:

- A complete shot record
- Must have had or started the Hepatitis shot series
- TB skin test, and then again in 1 year
- Drug testing
- Flu shot

Any additional site requirements not stated in this handbook will be communicated to the intern prior to their rotation. The intern is responsible for making arrangements and for payment of any additional test required by a supervised practice site.
Complaints

Complaints and Grievance procedures for filing and handling are generally going to occur in the following manner specific to the DI.

1. As the initial step in the process, the dietetic intern should provide in writing any concerns regarding the dietetic internship program to the Director of the Internship Program.
2. Following the receipt of the complaint, a meeting will be scheduled between the intern and the Director of the Dietetic Internship Program.
3. If the intern feels the concerns are adequately addressed by the program director, the intern can make an appointment with the Chair of the Family and Consumer Sciences Department.
4. If the intern is still not satisfied, a meeting can be arranged with the Dean of the College of Health and Human Sciences.

To file a general academic based complaint with the graduate school, the intern will go to [http://www.baylor.edu/reportit/](http://www.baylor.edu/reportit/) and use the reporting mechanism they feel most adequately fits the complaint.

A dietetic intern can request a review and consideration of disciplinary action taken against him/her. The dietetic intern will notify the Director of the Dietetic Internship in writing of the challenge to the prescribed disciplinary action. If, following the meeting with the department chair and the college dean, the intern is not satisfied, the dietetic intern will follow the general appeals procedure for academic matters concerning graduate students.

Filing Complaints with ACEND

The Accreditation Council for Education in Nutrition and Dietetics (ACEND) will consider and review complaints that relate to a program’s compliance with the accreditation/approval standards. This should occur only after the intern has exhausted all other options available to them through Baylor University and the Dietetic Internship.

More information about the procedure after this complaint has been sent in can be found at [http://www.eatrightacend.org/ACEND/content.aspx?id=6442485390](http://www.eatrightacend.org/ACEND/content.aspx?id=6442485390)

Contact information for ACEND:

Academy of Nutrition and Dietetics 120 South Riverside Plaza, Suite 2000 Chicago, IL 6606-6995 312-899=0040 ext 5400 [ACEND@eatright.org](mailto:ACEND@eatright.org)

The intern is protected from retaliation as a result of filing a complaint related to the dietetic internship program.
Retention & Remediation Procedures

With regard to program retention and remediation procedures, the following sequence will be activated. On the occasion the dietetic intern is not performing in a satisfactory manner, the following procedures are followed:

1) The dietitian (preceptor) in the affiliating facility will notify the dietetic intern of his/her unsatisfactory performance.

2) The dietitian (preceptor) in the affiliating institution shall notify the Director of the Dietetic Internship concerning the dietetic intern’s unsatisfactory performance;

3) a conference will be scheduled and held to include the dietetic intern, the affiliating facility’s dietitian (preceptor), and the Director of the Dietetic Internship. At this meeting a written plan for improvement will be developed and signed by all the parties at the conference identifying the specific knowledge and skills that must be satisfactorily demonstrated and the expected time frame for completion of the improvement plan;

4) the director of the internship program will explore possible tutorial support and remedial instruction available to the intern. Student support service available to the intern include those available through Baylor University’s provision of free tutorial support to all of its students. Including Americans with Disabilities Act: Any student who needs learning accommodations should inform the professor immediately at the beginning of the semester. The student is responsible for obtaining appropriate documentation and information regarding needed accommodations from the Baylor University Office of Access and Learning Accommodation (OALA) and providing it to the professor early in the semester. The OALA phone number is (254) 710-3605 and the office is in Paul L. Foster Success Center - Sid Richardson - Room 190.

5) if performance improves to an acceptable level during the agreed upon time allotment as signed by the involved parties, the dietetic intern will be allowed to continue in the internship program;

6) if there is no or not sufficiently improvement, the dietetic intern will be dismissed from the internship program;

7) if there is a second written notification of unsatisfactory performance, the dietetic intern will be terminated from the program

Formal and Informal assessment of intern learning occurs routinely. Preceptors will complete assessment reports after each rotation and may have performance and progress reports regularly during the rotation.
Disciplinary & Termination Procedures
Disciplinary and termination procedures: Compliance with Baylor University and affiliating facilities policies will be required by the dietetic intern. Failure to comply with these may result in the intern being placed on probation or be terminated from the program. If an infraction of affiliating facility policies occurs, the intern will be notified verbally and in writing by the Director of the Dietetic Internship Program. A formal meeting will be scheduled to address the infraction which will include the Dietetic Internship Program Director and the dietitian (preceptor) in the affiliating facility. Documentation of the infraction will be placed in the intern’s file as a permanent record. Depending on the infraction, and as deemed necessary, the Director of the Dietetic Internship Program may consider probation or termination for the intern based on the policies and guidelines outline in the Baylor University Student Policies. Examples of policy infractions may include but are not limited to: failure to meet academic/internship requirements, failure to pay tuition/fees, breech of patient or facility confidentiality, unethical behavior, substance abuse, violent behavior.

Rotation Work Schedule
The dietetic intern will participate according to the schedule assigned by the affiliating facility and will participate in his/her learning experiences on any day of the week scheduled by the supervising dietitian (preceptor). The dietetic intern can be excused for special meetings and workshops that have been approved by the DI program Director and the supervising dietitian (preceptor) at the affiliating institution. Approved meetings or workshops will count towards the total hours per week of planned experience for the dietetic intern.

The Dietetic internship will begin late August each year and will allow for 4 personal days which can be used for illness, additional holidays, and other needs. In addition, to the 4 personal days, two holidays will be included. There is not set vacation for the interns nor for leaves of absences in excess of the allowed days as noted. The program should be completed in a nine and one-half month time period. Specific details related to policy relating to vacation, holiday and absences are as follows: Regarding vacation time – none will be scheduled during the dietetic internship program; if the intern requests or the facility requests and the intern is willing to work on the specified holiday, the intern may agree to work on the holiday and then be given compensatory time off. Specific calendar dates will be provided each intern based on individual rotations and timing in line with the facility.

**Vacation** – Vacation time is not scheduled during the dietetic internship program

**Personal Days** – Dietetic interns will have four (4) personal days. The personal days are to be used for personal reasons or illness.

**Holidays** – Interns will be given two (2) holidays. At the intern’s request or at the facility’s request and intern’s willingness to work on the holiday, the intern may agree to work on holidays and then be given compensatory time off. If an intern is in a facility that is closed on certain other days (federal or
state), interns will need to use one of their personal days or make-up the 8 hours at some time during that rotation.

Decisions on additional scheduling is intended to be done with consideration of the following:

1) The time to be made up should be in the area the dietetic intern missed as long as the affiliating facility is able to schedule the time and intern;

2) The dietetic intern should be scheduled for learning experiencers meeting those competencies not completed and in areas for which she/he has shown least competence as evidenced by previous evaluations and preceptor observations.

Absence from Practicum

Anytime an intern needs to be absent from an affiliating institution (including inability to arrive at the rotation site due to weather) they may choose to use one of the personal days or they can ‘make-up’ the time missed upon the approval from the affiliating facility and the Dietetic Internship Program Director. The intern will notify the Director of the Dietetic Internship of any personal days taken. IF the number of days absent exceeds four, the Director of the Dietetic Internship Program will use his/her discretion to determine which of the methods will be used considering the scheduling load of the affiliating facility and the needs of the dietetic intern to schedule the dietetic intern for the extra days. The two options are:

1. The dietetic intern may be scheduled for additional hours/week until the time is completed;

2. The dietetic intern may be required to stay after the formal conclusion of the program to make up the missed time.

Tardiness

The intern should be informed of the start time at the initial contact. Interns are clearly expected to routinely be a few minutes early for their experiences. “On time” is defined as 15 minutes early. It is a good idea to discuss with the student after the first tardy how they plan to make up the time they missed because of their late arrival. The second incident prompts a counseling between the student and Program Coordinator and/or Director to develop a corrective plan.

Student Records

Dietetic Intern’s personal files are maintained for each one in the internship program Director’s office. The locked file will include application materials, internship experience evaluations, and other written materials or correspondence related to the dietetic interns’
involvement in the dietetic internship program. The intern may have access to his/her file at any time except for any documents for which the intern has waived their right to access, i.e. recommendation forms/letters or confidential documents from preceptor to director. The files are to remain in the program director’s office at all times.

Release of Student Information from Education Records

Information related to privacy of student information and access to personal files is located at http://www.baylor.edu/registrar/index.php?id=84500

a. The university policy for protection of privacy and private information is adopted by our division and department in keeping with federal guidelines.
b. Baylor University and the Department of Family and Consumer Sciences uphold these rights by following the Family Education Rights to Privacy Act of 1974 (FERPA).

As a part of the dietetic internship, all private information provided by the intern as a part of the application process to the internship program and graduate school will be kept confidential. Internship files are located in the office of Dietetic Internship Program Direction in a locked file cabinet. A dietetic intern’s evaluation is discussed in private with the dietetic intern, supervising dietitians (preceptors) and program director present (if requested). The only exception will be if either the dietetic intern requests and/or approves other persons to be present. In that case both the dietetic intern and dietitian (preceptor) must agree to the presence of the third party. Copies the written evaluations will be provided to the Director of the Dietetic Internship Program and filed in the intern’s file. Before any of the dietetic intern’s assignments or evaluation are shared, permission will be requested of the dietetic intern to share the information.

Non-Discrimination Policy

Baylor University complies with all applicable federal and state nondiscrimination laws. Baylor University admits students of any race, color, national and ethnic origin, sex, age, disability, or veteran status to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin, sex, age, disability, or veteran status in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.
IV. PROFESSIONAL STANDARDS

Professionalism
Students enrolled in the Dietetic Internship at Baylor University are expected to exhibit professionalism in demeanor, dress, attitude, and behaviors showing respect to fellow students, faculty, and administrators and all persons encountered while completing experiential learning activities on and off campus. Considerations include the following:

Professional Demeanor
Interns are expected at all times to behave in a manner consistent with the standards set forth in the Code of Ethics for the Profession of Dietetics. Interns should not engage in communications which are disparaging or critical of Baylor University, Baylor University faculty, the dietetics’ program, fellow students, or any experiential field site or clinical agency/employee, or which are clearly offensive to any reasonable person.

Particular attention should be paid to avoiding posting of such information on a public/electronic forum. Please keep in mind that while away from campus, students are acting as an ambassador for Baylor University, the Department of Dietetics & Nutrition, the internship, and the profession.

Professional Dress
Interns are expected to maintain professionalism in every aspect including dress. Professional dress should project an image of self-confidence, self-respect, and respect for the facility, staff, patients/clients, and families. Students are expected to comply with all dress-code requirements at assigned sites. Remember, you are representing yourself, the profession, and Baylor University. Professional image and first impressions cannot be underestimated.

Electronic Devices
The use of any personal electronic devices (e.g., cell phones, tablets, and laptop computers) during class or experiential learning activities is restricted to note-taking, faculty-led class activities, and used specifically assignments related to class. No texting or emailing during class or experiential learning is allowed. Cell phones or other personal electronic devices may not be used during on campus class times or during experiential learning activities unless use is explicitly sanctioned in the facility. Please note that supervised practice/internship directors, faculty, and potential employers may be calling you; answering messages should be professional.
HIPPA and Patient Confidentiality

Patient and client confidentiality is of primary importance to the Dietetic Internship Program and all institutions providing learning experiences for interns. Students are required to respect patient privacy in compliance with the Health Insurance Portability and Accountability Act (HIPPA) standards as a practicing registered dietitian nutritionist. Patient and employee information (both documented and undocumented) is confidential. Students should never discuss details about patients in a nonconfidential place (elevator, hallway, break room, etc.). Students must not discuss patients or their cases with anyone except with the professor/preceptor/other health professional in that facility as needed. The discussion should assist with providing optimal nutritional care to the patient/client. Students may be required to complete additional HIPPA training as required at individual practicum sites.

Confidentiality must also be observed with regard to employees and clients in the food service operations, public health, and community experiential learning sites. Students shall not communicate any information, via social media or otherwise, which violates ethical and legal obligations regarding patient privacy and confidentiality. For additional information about patient privacy and confidentiality visit HIPPA at http://www.hhs.gov/ocr/privacy/hipaa/understanding/index.html.
V. PROFESSIONAL INVOLVEMENT AND PARTICIPATION

The Academy of Nutrition and Dietetics

Student membership in the Academy of Nutrition and Dietetics is required for interns. There are many benefits to professional membership including access to the Evidence Analysis Library, reduced registration fees for attendance at the annual Food and Nutrition Expo (FNCE), and a subscription to the Journal of the Academy of Nutrition and Dietetics (JAND). For further information visit: http://www.eatrightpro.org/

State Academy of Nutrition and Dietetics

Students joining the Academy of Nutrition and Dietetics will automatically be awarded membership in their state affiliate organization. It is required to be a part of either the Texas Academy of Nutrition and Dietetics (TAND) or of their home state affiliate.
APPENDIX I: ACEND COMPETENCIES

Domain 1. Scientific and Evidence Base of Practice: Integration of scientific information and translation of research into practice.

Competencies:
Upon completion of the program, graduates are able to:
CRDN 1.1 Select indicators of program quality and/or customer service and measure achievement of objectives.
CRDN 1.2 Apply evidence-based guidelines, systematic reviews and scientific literature.
CRDN 1.3 Justify programs, products, services and care using appropriate evidence or data.
CRDN 1.4 Evaluate emerging research for application in nutrition and dietetics practice.
CRDN 1.5 Conduct projects using appropriate research methods, ethical procedures and data analysis.
CRDN 1.6 Incorporate critical-thinking skills in overall practice.

Domain 2. Professional Practice Expectations: Beliefs, values, attitudes and behaviors for the professional dietitian nutritionist level of practice.

Competencies
Upon completion of the program, graduates are able to:
CRDN 2.1 Practice in compliance with current federal regulations and state statutes and rules, as applicable, and in accordance with accreditation standards and the Scope of Nutrition and Dietetics Practice and Code of Ethics for the Profession of Nutrition and Dietetics.
CRDN 2.2 Demonstrate professional writing skills in preparing professional communications.
CRDN 2.3 Demonstrate active participation, teamwork and contributions in group settings.
CRDN 2.4 Function as a member of interprofessional teams.
CRDN 2.5 Assign duties to NDTRs and/or support personnel as appropriate.
CRDN 2.6 Refer clients and patients to other professionals and services when needs are beyond individual scope of practice.
CRDN 2.7 Apply leadership skills to achieve desired outcomes.
CRDN 2.8 Demonstrate negotiation skills.
CRDN 2.9 Participate in professional and community organizations.
CRDN 2.10 Demonstrate professional attributes in all areas of practice.
CRDN 2.11 Show cultural competence/sensitivity in interactions with clients, colleagues and staff.
CRDN 2.12 Perform self-assessment and develop goals for self-improvement throughout the program.
CRDN 2.13 Prepare a plan for professional development according to Commission on Dietetic Registration guidelines.
CRDN 2.14 Demonstrate advocacy on local, state or national legislative and regulatory issues or policies impacting the nutrition and dietetics profession.
CRDN 2.15 Practice and/or role play mentoring and precepting others.

Domain 3. Clinical and Customer Services: Development and delivery of information, products and services to individuals, groups and populations.

Competencies
Upon completion of the program, graduates are able to:
CRDN 3.1 Perform the Nutrition Care Process and use standardized nutrition language for individuals, groups and populations of differing ages and health status, in a variety of settings.
CRDN 3.2 Conduct nutrition focused physical exams.
CRDN 3.3 Demonstrate effective communications skills for clinical and customer services in a variety of formats and settings.
CRDN 3.4 Design, implement and evaluate presentations to a target audience.
CRDN 3.5 Develop nutrition education materials that are culturally and age appropriate and designed for the literacy level of the audience.
CRDN 3.6 Use effective education and counseling skills to facilitate behavior change.
CRDN 3.7 Develop and deliver products, programs or services that promote consumer health, wellness and lifestyle management.
CRDN 3.8 Deliver respectful, science-based answers to client questions concerning emerging trends.
CRDN 3.9 Coordinate procurement, production, distribution and service of goods and services, demonstrating and promoting responsible use of resources.
CRDN 3.10 Develop and evaluate recipes, formulas and menus for acceptability and affordability that accommodate the cultural diversity and health needs of various populations, groups and individuals.

Domain 4. Practice Management and Use of Resources: Strategic application of principles of management and systems in the provision of services to individuals and organizations.

Competencies
Upon completion of the program, graduates are able to:
CRDN 4.1 Participate in management of human resources.
CRDN 4.2 Perform management functions related to safety, security and sanitation that affect employees, customers, patients, facilities and food.
CRDN 4.3 Conduct clinical and customer service quality management activities.
CRDN 4.4 Apply current nutrition informatics to develop, store, retrieve and disseminate information and data.
CRDN 4.5 Analyze quality, financial and productivity data for use in planning.
CRDN 4.6 Propose and use procedures as appropriate to the practice setting to promote sustainability, reduce waste and protect the environment.
CRDN 4.7 Conduct feasibility studies for products, programs or services with consideration of costs and benefits.
CRDN 4.8 Develop a plan to provide or develop a product, program or service that includes a budget, staffing needs, equipment and supplies.
CRDN 4.9 Explain the process for coding and billing for nutrition and dietetics services to obtain reimbursement from public or private payers, fee-for-service and value-based payment systems.

CRDN 4.10 Analyze risk in nutrition and dietetics practice.
VI. ACKNOWLEDGMENT OF RECEIPT OF DI HANDBOOK

I acknowledge that I have received the Baylor University Dietetic Internship Handbook and am responsible for knowing, understanding, and following all of its content.

________________________________
Signature of Student

________________________________
Student’s Printed Name

________________________________
Baylor ID Number

________________________________
Date

Please sign and submit to the Baylor University DI Program Director prior to starting rotations.