



Baylor Collections of Political Materials



REPORT: MARCH 2♣♣♣3

ARCHIVES OF EPIC PROPORTIONS

Ben Rogers attended a Society of American Archivists workshop at the University of Arizona Special Collections on March 20 and 21. The sessions were led by Herb Hartsook, Director of Modern Political Materials at the University of South Carolina, and Cynthia Peace Miller, former archivist with the U.S. House. Twenty participants attended from as far east as Massachusetts and New York and as far west as Alaska and California. Former Arizona Senator Dennis DeConcini and his biographer also spent time discussing their use of congressional papers. Of special interest was the fund raising carried out by Herb Hartsook at USC. All donors of papers are asked to also donate funds to process the papers. He has raised over \$1 million endowment in the last seven years just for USC Modern Political Materials.

PROGRESS

ACCESSIONS:

Ben Guttery – Additional materials donated related to 2002 elections and several books about John Nance Garner.

John Hagan continues to prepare his materials from the Agriculture Committee for shipment to Waco.

Books – Numerous books dealing with the political situation in Iraq were ordered.

Videos – Several videos on the lives of US political figures were added to the collection.

BOB BULLOCK EXHIBIT

We are awaiting approval of Project Office initiative before further work can proceed.

CATALOGING, March: Janet Pence: 75 titles and 83 volumes; Vertical Files: 27 Titles and 32 volumes. Original cataloging done for several Finding Aids: Meadowbrook Farms, Project 9-11, Ben Guttery Campaign Files. Hatton Sumners, and W. R. Smith. Recataloged Tiller Paper for BCPM Reference. Added numerous publications from Hightower Papers to BCPM general collection. Added web links to all Finding Aids online.

EQUIPMENT:

- ❖ **Wide Format Scanner:** Matt Gonzales continues to develop procedures. Currently, he is scanning at 400 dpi and saving as TIFF files. Then he reduces the scan to 200 dpi, saves as TIFF and as PDF that will print legal size. Then files are burned on CDs for later printing in the digital lab.
- ❖ **Color Copier** - Mike Hammond has arranged training on the color copier for library staff. This training will take place on April 3.

MEETINGS, WORKSHOPS:

- ❖ **Carey Newman** met with Ben and Benna about the Baylor Press printing the Guide to the Papers of Bob Bullock. He referred this project to Larry Brumley.

- ❖ **Kathryn Brogdon** from ABL took Ben as her guest to monthly Waco Museum Association meeting.
- ❖ **Archives of EPIC Proportions.** Ben attended this two day workshop in Tucson, AZ.
- ❖ **Larry Brumley** called to discuss Baylor PR handing the Guide to the Papers of Bob Bullock. Carey Newman has given Larry the materials related to this project.
- ❖ **Sharon Scott** attended a workshop per BCPM request: SAA Archival Cataloging as a Component of Description, Feb. 24-25, in Austin.

PROCESSING

Hyde Murray – All processing the Murray papers is completed. Students have finished the finding aid and the index to the finding aid. They have also created web pages for the Index and for photographs. All that remains is the writing of the Scope and Content Note and Series Statements.

Bob Bullock – Benna Ball continues to process the Comptroller papers. These are especially difficult because the papers were boxed in no particular order. The graduate assistants continue to sort out the microfilm puzzle, three students continue to re-fold the mammoth 1994-1996 Alpha correspondence, and one student continues to work on organizing over 6,000 photographs.

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PROJECT OFFICE:

- ❖ *No word has been received on any of our Project Office initiatives.*

STUDENT WORKERS:

- **Cassandra Fuller:** Hyde Murray papers – Indexing finding aid. Created web pages for Index.
- **Grace Cromeens,** GA: Bullock Papers – Matching Bullock Speeches and News Release microfilm. Began other media microfilm.
- **Julia Howard:** Bullock Papers - Alpha corr, 1994-1996. Photocopied news clipping notebooks.
- **Kim Mathis:** Bullock Papers – Alpha corr, 1994-1996
- **Matt Gonzales** – Working with wide format scanner.
- **Naadei Nikoi:** Bullock Papers - Alpha corr, 1994-1996
- **Sandra Lee:** Processing Bullock photographs and recent framed photo accessions.
- **Stephanie Lott:** Hyde Murray papers – Scanned Photographs. Created web pages for photographs.
- **Tiffany Tsang,** GA: Bullock Papers – Matching 1993 files with microfilm.