



### Professional Staff Pet Agreement

With prior approval, full-time professional staff may be permitted to keep one pet in their on-campus apartment. Irresponsible pet ownership or unresolved complaints by hall residents may be grounds for removal of the privilege.

I agree to or understand the following:

- 1) The staff member will prepare and sign a statement of existing apartment conditions, and attach that statement to this agreement document. Any physical flaws or damages to the apartment or to university furniture or furnishings should be documented. If such flaws/damages are noted, the Assistant Dean for Student Learning & Engagement will schedule an apartment inspection if necessary to verify the conditions.
- 2) The staff member will provide a \$500 deposit to Campus Living & Learning with the submission of this document as application to have a pet. Two months after vacating the apartment, \$250 may be refunded if no extra repair costs are necessary.
- 3) The staff member will be held financially accountable for any damage done to university property, including furniture and facilities. In addition, the staff member will incur the cost of cleaning that is beyond ordinary requirements. Damage and cleaning costs **as incurred by the university** will be billed to the staff member. Please be advised that work performed through Aramark Facility Services or Baylor Housekeeping is billed on a corporate, contract basis and can be *significantly* higher than private, residential rates.
- 4) Neither Campus Living & Learning, nor Baylor University, is responsible or liable for the pet or their belongings. The staff member will accept full responsibility for the pet at all times.
- 5) Pets are not permitted in office or common areas of the building. If there is not a private entrance to the apartment, the staff member must leash or hold the pet when entering or exiting common areas.
  - a. Pets must be maintained at all times on a leash of six feet or shorter, or in a caged enclosure. With the exception of the animals listed in the exemption section, pets are not allowed in/on any athletic facilities \*inside or outside).
  - b. Pets will not be allowed (leashed or unleashed) at any special events or University functions (i.e. . Diadeloso, Homecoming, athletic events, etc.) with the exception of any specific event that has been approved by the Department of Risk Management.
- 6) The staff member is responsible for the disposal of all fecal matter both inside and outside the residence. Fecal matter must be double bagged and properly disposed.
- 7) A veterinarian must provide a written recommendation. Additionally, the staff member is required to provide documentation to the Campus Living & Learning which indicates that the pet has received all required vaccinations as well as annual veterinary check-ups. The staff member will be expected to maintain regular, routine veterinarian care for the pet.

*Revised January 5, 2009*

- 8) With the exception of fish in a maximum of twenty-gallon tank, a staff member may have a maximum of one pet at any given time.
- 9) The staff member must maintain a clean and healthy environment and pet. Examples: regular bathing of dogs, regular cleaning of fish tanks, regular upkeep of carpet and university furniture.
- 10) The staff member is required to participate in an exit inspection prior to departing campus, but after belongings have been removed.
- 11) Each pet will be evaluated on an individual basis, and approval will be contingent upon review of the following factors: breed, temperament, training, and other issues that may arise when introducing any animal into a residential community.
  - a. Per risk management 11.2.25 Pets on Campus Policy, the following breeds of dogs on this non-exhaustive list are also prohibited from all university-owned property:
    2. Pit Bulls
    3. Rottweiler
    4. German Shepherds
    5. Doberman Pinschers
    6. Any hybrids that are mixed with the breeds mentioned above
    7. Non-domesticated animals
    8. Pets with a history of aggressive behavior
  - b. Cats and reptiles are not permitted.

Pet Information:

Breed/Type of Pet: \_\_\_\_\_

Age of Pet: \_\_\_\_\_

Weight and/or Height of Pet (both currently and at full growth: \_\_\_\_\_

\*\*\*Please attach a picture of the pet if possible.

Staff Member Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Asst. Director for Resident Learning: \_\_\_\_\_ Date: \_\_\_\_\_

Director for Campus Living & Learning: \_\_\_\_\_ Date: \_\_\_\_\_

Asst. Dean for Student Learning & Engagement: \_\_\_\_\_ Date: \_\_\_\_\_

Dean for Student Learning & Engagement: \_\_\_\_\_ Date: \_\_\_\_\_