

## Welcome to TULIP

TULIP is a Tenants' and Users' Liability Insurance Policy that provides special event liability coverage. All non-Baylor organizations/groups requesting use of Baylor facilities for events or contracting with a Baylor-sponsored organization are required to carry liability insurance and provide a Certificate of Insurance to the Risk Management Department. It is event-specific and can also cover vendors, performers and exhibitors, if needed. It protects both the institution user (the third party) and the institution against claims by third parties who may be injured or experience damage to property as a result of participating in an event.

Events may range from low risk events such as classroom seminars, receptions, or weddings to high risk events including festivals and fairs, sports events, or concerts. The policy has exclusions for certain high-risk activities. Facility users may need to obtain coverage from another insurer if their event does not qualify for the TULIP program.

TULIP can only be purchased when the event takes place at a Baylor-owned facility or property. It does not extend to other properties. Minimum limits are subject to change based on the discretion of the Assistant VP/Chief Risk Management Officer of Risk Management.

### **How does it work?**

The process is simple! Click on the Quick Quote Tab on the link below. The link will guide you through the process to purchase coverage via credit card. Your organization and Baylor will receive a certificate/binder of coverage via e-mail.

### **Excess Liability Coverage Available**

In the event Baylor University requires excess liability coverage, it may be purchased through this program. The tenant user can increase limits of the primary policy in increments of \$1,000,000 up to \$5,000,000.

For all events, the institution will be named as Additional Insured.

### **Link to Quick Quote, Basic Coverage and Frequently Asked Questions:**

<https://tulip.ajgrms.com/>

### **Link to How To - Quick Quote Video (walks through how to get a quote on the site):**

<https://gallagher.viewscencasts.com/dd56fb54a76846fba36475a36decfec9>

### **Contact Information**

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