



**PETITION TO HAVE HONOR CODE
VIOLATION RECORD EXPUNGED**

Baylor University Honor Code Policies and Procedures allow students the option to petition to have their honor code violation records expunged. Students may file the petition the last semester prior to graduation. If the petition is granted, the student's records will be expunged only upon the student's completion of degree requirements for graduation. The chair of the Honor Council may allow an earlier petition if a student can demonstrate with documentation required by the Office of Academic Integrity (OAI) that he/she is applying to professional or graduate schools or if there are other meritorious reasons which justify an early review of the student's record. If an expungement is requested and granted prior to completion of degree requirements, the expungement will be deferred. During this deferment period, the record of the violation will not be disclosed to external third parties by the OAI or Judicial Affairs except as required by law, but will be maintained internally for academic and disciplinary purposes. Should the student have another honor code violation **reported** during this deferment period, the deferred expungement may be voided pending the outcome of the current reported allegation. Expungement is not a pardon and does not eliminate or modify in any way any sanction(s) in the matter. Records that involve a suspension or expulsion shall not be expunged.

The petition will be decided by the chair and two faculty members of the Honor Council selected by the chair. Factors that will be considered in the petition review include:

- The nature of the violation(s)
- The number of violations
- The student's attitude and demeanor at any relevant time throughout the process
- The student's reason(s) for the expungement
- Any other factor which the panel believes is reasonable and appropriate

Under ordinary circumstances the three-person panel will decide the matter and inform the student of its decision in writing within 21 calendar days. The decision of the panel is final and may not be appealed.

Full Legal Name: _____

Student I.D. #: _____

Mailing Address: _____

Home Phone: ____ - ____ - _____ Cell Phone: ____ - ____ - _____

Instructions:

On a separate sheet of paper, please state the reason(s) why you believe your honor code violation record should be expunged. Your response should be attached to this form and submitted to the Office of Academic Integrity.

I am making a request to have my honor code violation record expunged.

Signature: _____ Date: _____

For Office Use Only

Date Received: _____ Final semester for student confirmed _____ (Access SHADEGR)

Petition Approved _____ Petition Denied _____

If denied, reasons why:

Record Expunged _____ (staff's initials) Record Retained _____ (staff's initials)

1/14/2020