11.1.8B RESIDENTIAL FIRE AND LIFE SAFETY REGULATIONS

PURPOSE:

To promote a safe living environment.

SCOPE:

The following fire and life safety regulations apply to any residential living area under the operation of Campus Living & Learning.

VIOLATIONS:

Students identified with prohibited items or participating in prohibited activities will be required to meet with representatives from Campus Living & Learning and the Department of Risk Management.

As a result of the meeting the following will occur:

1. The student will participate in an educational conversation with Campus Living & Learning and Department of Risk Management staff and will receive a warning letter indicating the student's behavior was inappropriate.
2. In some instances, Campus Living & Learning contractual action will be recommended, which may include relocation or the termination of the student's housing rights.
3. In some instances, the student's case will be referred to the Associate Dean for Judicial Affairs for review under the authority of the *Student Policies and Procedures.* If the student is found responsible, potential sanctions may be administered by Judicial Affairs and/or the Department of Risk Management. This matter may also be referred to City of Waco law enforcement officials.

REGULATIONS:

Prohibited Activities

1. Intentional activation of a **fire alarm** when there is no fire emergency
2. Removal of **fire extinguishers** from their installed locations or discharge of a **fire extinguisher** unless there is a fire emergency
3. Tampering with any component of the smoke detection system, sprinkler system, and or carbon monoxide detector; this may include, but is not limited to, **covering, blocking or attaching items to fire protection equipment.**
4. Blocking, even partially, doorways, hallways, and stairwells, which are all components of a means of egress
5. **Fire-rated doors** are designed to provide a specific degree of fire protection from fire and smoke. Fire doors must not be propped open or disabled as to not function properly.
6. Tampering with components of a **fire-rated door**
7. **Safety signs** and markings are not to be altered, defaced, destroyed, covered, or removed.
8. The **storage** of excessive amounts of paper or trash

9. Items stored on the cook top surface.

Prohibited Items

1. **Space heaters**
2. **Cooking appliances** are limited to hot pots, popcorn poppers, and pop-up toasters.
3. Authorized **heat–producing appliances** may not be left on while unattended, or used in a hazardous manner. Authorized items are irons, hair dryers, hair curlers, and clothes steamers.
4. **Torchiere halogen lamps**
5. **Live Christmas trees;** Only artificial trees may be used for interior decorations and shall be labeled "fire resistant" or "flame retardant."
6. **Live potted plants shall not** be decorated with any type of lighting or electrical source.
7. **Alcohol lamps, oil lamps, fireworks, flammable or combustible materials such as gasoline, kerosene, lighter fluid, charcoal products**, or similar substances are not permitted in any Campus Living & Learning unit.
8. **Candles**
9. **Multi-plugs (e.g., 3-way plugs), extension cords,** or other splitters to increase the number of appliances on one outlet; A **UL-approved power strip** is acceptable but should not be run in series.
10. **Electrical cords** (not extension cords) must not be routed unsafely (under carpets, pathways, through doorways, taped down, etc.) Spliced, taped, or frayed cords must not be used.
11. **Dimmer switches**
12. The use of **extension cords**
13. Unauthorized motor vehicles (**motorbikes, mopeds, motorcycles, and scooters**) may not be stored or parked in a residential facility.

Hazardous conditions not anticipated by specific reference in this policy are prohibited. Such conditions will be specifically identified. Occupants may refer to the "Guide to Community Living" and the "Guide to Apartment Living" for additional information.

11.1.8B RESIDENTIAL FIRE AND LIFE SAFETY REGULATIONS

Approved by Risk Management Committee: 7/21/05

Revised/Reviewed: 12/13/10

[Signature on File] _____ _____

Warren A. Ricks, CRM Date
Chairman, Risk Management Committee
Assistant Vice President and Chief Risk Management Officer

[Signature on File] _____ _____

Charles D. Beckenhauer Date
General Counsel

[Signature on File] _____ _____

Reagan Ramsower Date
Vice President for Finance and Administration