

From: HR_Support
Sent: Tuesday, September 29, 2009 8:28 AM
To: Faculty/Staff
Subject: Human Resources Advisory

HUMAN RESOURCES ADVISORY: SEPTEMBER 29, 2009

Staff Helping Staff by Sharing Sick Leave – sick leave donations needed! A “quiet” benefit within Baylor’s sick leave policy allows staff to donate sick leave to fellow staff that have exhausted all paid leave benefits due to difficult circumstances. Since adding this benefit option in 2002, all donation requests have been fulfilled! Occasionally, a request that may exceed available donations in a given department and the broader staff community is notified. *Five staff members urgently need sick leave donations.* To donate sick leave, please contact Beverly Tieman at extension 8688 or complete and submit a [Shared Leave Donation Form](#) to Beverly. For policy details see: [Sick Leave](#).

Social Responsibility and Retirement Planning, October 13, 2009, 12:00pm to 1:00pm, Barfield Drawing Room. The Baylor University Retirement Income Plan offers a wide selection of socially responsible investment choices that individual investors can incorporate into their own retirement planning strategy. You are invited to learn about Socially Responsible Investing (SRI) during a panel discussion featuring investment professionals from two of the Baylor’s retirement plan vendors. Panelists include: Mr. Rodric Cummins, CFA, Executive Officer, Investment Services for GuideStone Financial Resources, SBC and Mr. Scott J. Budde, CFA, Managing Director, TIAA-CREF Global Social & Community Investing. Tea and water will be provided for this brown bag lunch event. To register, click here: [Social Responsibility and Retirement Planning](#).

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Baylor's Faculty/Staff Health & Wellness Fair, Wednesday, October 14th - Mark Your Calendar!

Location: Bill Daniel Student Center, Barfield Drawing Room. Event features Health and Wellness Interactive Booths, testing for: cholesterol, triglycerides (lipid panel), thyroid (TSH), prostate (PSA) and blood chemistry (CMP). Flu shots will be available, plus refreshments and door prize drawings! For additional information click [here](#).

Health Improvement Incentives - Baylor supports two health improvement programs, BEarFIT and Weight Watchers At Work. In addition to improving personal health, those who complete a program receive a \$10 per month award which is offered to all full time Baylor faculty and staff. Here is how it works: complete one (four month) BEarFIT or Weight Watchers program and receive a \$10 per month award for four months. For

sustained health improvement, repeat! For BEarFIT Program information contact [Van Davis](#), extension 6631. For Weight Watchers At Work information contact [Dorynda Brock](#) at extension 3554. For more on the incentive program, go to: [Health Improvement Incentive 2009](#).

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Communications from Human Resources – As a step to improve the quality and efficiency of HR communications, please make the Baylor Faculty Staff home page your internet default page. To reset your default page, click Start, move cursor to Settings, then to Control Panel, and up to Internet Options. Click on Internet Options, cut and paste <http://www.baylor.edu/facultystaff/index.htm> into the home page address place. Then, begin a new habit to check on the “Campus News and Announcements” and the “**HR**” section under “Calendar and Events” for timely news items that may benefit you!

Contact Human Resources staff at 254-710-2218 for more information