Baylor University

Confidential Invention Disclosure

The Office of the Vice Provost for Research (OVPR) works with Baylor faculty, staff and students to identify and protect intellectual property and to manage the process through which inventions are transformed into actual products or services that benefit inventors, the university and society. The purpose of this form is to gather information necessary to determine whether commercial development of your discovery is feasible and whether patent protection, or some other form of legal protection, should be sought. If you're not sure whether or not you have an invention, or whether or not your work is far enough along to file a disclosure, please contact Jim Kephart, Jim_Kephart@baylor.edu Ext. 1690, for a pre-disclosure conference. If you have questions or need assistance as you work through this form, please contact Jim.

I. Inventor Information

Principal investigator (this individual, usually the primary inventor, will serve as OVPR's primary contact to discuss this disclosure): _____

__ Faculty __ Staff __ Other_____

Title: _____

(Office Use Only)

Email Client

College/School: _____ Department: _____

Email address: _____ Phone: _____

Citizenship: _____

Additional inventors: ___ No ___ Yes (If "yes" please complete Section V at the end of this form.)

II. Invention Abstract

Non-confidential Invention Information. Invention title (Please provide a brief, non-confidential title that describes what the invention does, but not how it does it):

_____

(This abstract also should not include any confidential information, but will provide a brief description of what the invention is and what it does, understandable to readers who do not share your expertise. Please report what is new or novel about your invention, what it is that makes it non-obvious to those who do share your expertise, and what practical value it might offer by solving a problem or improving the current state-of-the-art in this field.):

Keywords (terms that will help interested parties find this invention in a searchable database):

III. Confidential Invention Information

Please attach an editable document to this disclosure that provides a technical description of your invention sufficiently detailed that someone who has expertise in the field could use it to replicate and practice the invention. In your description, please facilitate the review process by describing the state-of-the-art in the field and how your invention improves on state-of-the-art or solves a previously unsolved problem. If available, cite specific publications and/or patents. Be as detailed and specific as possible in describing the invention. Including drawings, tables, figures and photographs can be very helpful in thoroughly documenting the invention, which will be crucial for obtaining adequate patent protection. Report results of any tests that have been conducted. How is this invention better, cheaper, or faster than what is currently available? What new commercial market might it create? Describe as best you can not only how to practice the invention as it currently exists, but also any variations or modifications that your research suggests might be feasible alternatives. Report the extent to which the invention has been reduced to practice.

IV. Research History

Your laboratory notes and other records will be crucial in documenting this invention, from its original conception through proof of concept and reduction to practice. We also need to know if confidential information about the invention already has been disclosed.

Date of conception: _____

Date of experiments for proof of concept/ reduction to practice: _____

Date of prototype or working model (if applicable): _____

Public disclosure:

Publication	___ No	___ Yes	If yes, date: _____
Poster session	___ No	___ Yes	If yes, date: _____
Oral presentation	___ No	___ Yes	If yes, date: _____
Thesis or dissertation	___ No	___ Yes	If yes, date: _____
Website or internet posting	___ No	___ Yes	If yes, date: _____

Please provide a copy of any previous public disclosure(s) as an attachment to this disclosure form. *Please click on button to attach files that should accompany this form.* **Attach Files**

V. Additional Inventors

Additional Baylor inventors:

Co-Inventor: _____

__**Faculty** __**Staff** __**Other**_____

Title: _____

College/School: _____ **Department**: _____

Email address: _____ **Phone**: _____

Citizenship: ___ **US citizen** ___ **Resident alien** ___ **Non-resident alien**

Additional Non-Baylor Inventors

Co-Inventor: _____

Organizational affiliation: _____

Title: _____

Mailing Address: _____

Email address: _____ **Phone**: _____

Citizenship: ___ **US citizen** ___ **Resident alien** ___ **Non-resident alien**

Please click on button to add a page for additional Inventors. **Additional Inventors**

VI. Additional Information to be Collected during or after Post-Disclosure Interview

Research Support/Funding Information ___ _____

Related Agreements ___ _____

Corporate Contacts/Disclosures, if any ___ _____

Commercialization Possibilities ___ _____

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