

Policy on Usage of Copyrighted Material

Policy:

It is the policy of Baylor University to fully respect all rights that exist in any material protected by the copyright laws of the United States while also encouraging usage of the material that furthers the educational mission of Baylor. To accomplish this, Baylor intends that its faculty, staff and students take full advantage of all relevant licenses, exemptions and exclusions, such as the Fair Use exception, that are provided for under the copyright laws. If there is no applicable license, exemption or exclusion to permit use of the material, faculty, staff and students must obtain permission for the anticipated use from the copyright holder.

Rationale:

This policy sets forth the rights and responsibilities of Baylor University, its faculty, staff, and students in their roles as members of the university community using copyrighted works.

Related Policies:

[BU-PP 721 -- Intellectual Property Policy](#)

[BU-PP 705 -- Faculty Dismissal Policy](#)

[BU-PP 807 -- Staff Discipline](#)

[Student Disciplinary Procedure](#)

[BU-PP 025 -- Technology Systems Usage Policy](#)

[Baylor Graphic Standards Policy](#)

Additional Information:

For copyright creators: <http://www.baylor.edu/copyright/creators>

For instructors and staff: <http://www.baylor.edu/copyright/instructors>

For librarians: <http://www.baylor.edu/copyright/librarians>

For students: <http://www.baylor.edu/copyright/student>

Contact:

For guidance in obtaining copyright permissions:

<http://www.baylor.edu/copyright/index.php?id=55174>

For questions regarding the usage of copyrighted materials, contact: copyright@baylor.edu

Sanctions:

Sanctions may include but are not limited to suspension of technology privileges, termination of employment, referral to Student Judicial Affairs, and/or criminal prosecution. For additional information, please reference [BU-PP 025 Technology Systems Usage Policy](#).

Date created/updated:

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