

Presentation Classroom Instructions – Sid Richardson 321

Instructions available online at www.baylor.edu/astc/instructions

Sid Richardson 321 is equipped with a computer, projector, screen, speakers, and connections for a laptop computer.

Getting Started

1. Press the DOWN button on the screen control switch to lower the screen.
2. Point the Panasonic remote control at the projector and press the red power button.

Computer

1. If the computer is turned off, press the power button on the CPU.
2. Press the CTRL-ALT-DELETE keys simultaneously.
3. Log in with your BearID and password.
4. If the computer image is not displayed on the screen:
 - Remove any adapters plugged into the laptop HDMI cable.
 - Press the HDMI button on the projector remote.
5. Control volume using the volume control at the top of the keyboard.

Laptop

1. Power on the laptop.
2. Connect the HDMI, audio, and network cables on the console to your laptop. The projector will automatically switch to the laptop image.
 - Adapters should be available in the console drawer.
3. If the laptop image does not appear on the screen:
 - Press the HDMI button on the projector remote.
 - If using a Dell laptop, simultaneously press the FN and F8 keys to cycle through the laptop display settings (laptop screen only, projector only, or both).
4. Control volume using the volume controls on the laptop.
5. **Unplug laptop and adapters to switch back to the computer.**

Presentation Remote

The presentation remote serves as a laser pointer and a remote control for PowerPoint presentations. Use the remote to control PowerPoint presentations (or scroll pages in other applications).

- The right button advances to the next slide or page.
- The left button returns to the previous slide or page.
- The top button beams the laser pointer.
- The bottom button blanks the screen. Press again to recover.

To Shut Down the System

1. Press the red power button on the projector remote twice to turn off the projector.
2. Log out of the computer.
3. Press the UP button on the screen control switch to raise the screen.

