

## **CHURCH CERTIFICATION FORM**

### **Hubler Endowed Scholarship**

#### **Dear Church Leader:**

Gifts from the Hubler Family Trust have established the Hubler Endowed Scholarship Fund to recognize outstanding Baylor Religion majors who are participating in the Ministry Guidance Program in the Department of Religion.

Each applicant for the Hubler Endowed Scholarship must show evidence of a divine call to church-related vocational ministry, must demonstrate a life-style of commitment to the principles of the Christian life, and must be an active member of a church.

The applicant is required to provide certification from his or her church in **one** of the following forms:

- a letter of certification of a call to church-related vocational ministry, **or**
- a certificate of license to the gospel ministry, **or**
- a certificate of ordination to the gospel ministry.

Thank you for your support.

#### **INSTRUCTIONS TO THE CHURCH *(Page 2 & 3)***

Complete the “Church Information Section” and the “Church Certification Section” related to the appropriate form of certification.

#### **INSTRUCTIONS TO THE STUDENT *(Page 4)***

Complete the “Student Information Section” and return the completed form along with the Hubler Endowed Scholarship application, the Student Ministry Experience form, and the pastor’s letter of recommendation to:

#### **MINISTRY GUIDANCE OFFICE**

**Department of Religion**

**Baylor University**

**One Bear Place # 97284**

**Waco, TX 76798-7284**

**Fax: (254) 710-3740**

## CHURCH CERTIFICATION SECTION

(Complete one or more portions, as appropriate)

☐ **Statement of Certification:**

If the church has not ordained or licensed this student, the following statement must be affirmed by the congregation.

***We hereby certify that \_\_\_\_\_ is an individual who:***  
*(name of applicant)*

- *is an active member of our church*
- *has shown evidence of a divine call to Christian ministry*
- *has shown sincere commitment to a career in church-related vocational ministry*
- *has demonstrated a life-style of commitment to the principles of the Christian life*
- *is the kind of person our church would be comfortable recommending as a minister to serve in a church-related vocational position*

☐ This congregation affirmed this student's involvement in our church as noted on page 4 of the form. This congregational certification has been acted upon by:

(Please check one of the boxes below to indicate the method of affirmation and the date it was done.)

☐ Ordination of student on \_\_\_\_\_.  
*(date)*

☐ Licensing of student on \_\_\_\_\_.  
*(date)*

☐ Adoption of statement of certification above by congregation on \_\_\_\_\_.  
*(date)*

☐ Adoption of statement of certification above by others (specify below) representing the congregation on \_\_\_\_\_.  
*(date)*

Representing the congregation:

- ☐ Church Committee
- ☐ Deacons
- ☐ Elders or other governing board
- ☐ Council of church staff members
- ☐ Other *(please describe)*: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**CHURCH INFORMATION SECTION**

(Signatures attest to information in "Church Certification Section")

☐ I have talked with this student to discuss (1) the student's sense of call to church-related vocational ministry and (2) ways that the student might be involved in service at our church.

☐ I affirm this student's application for Hubler Endowed Scholarship.

Pastor's or Church Leader's Name (Printed): \_\_\_\_\_

Position at Church: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

***Church Name and Address***

Name of Church: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

***Denominational Affiliations***

Denomination: \_\_\_\_\_

Regional Affiliation: \_\_\_\_\_

National Affiliation: \_\_\_\_\_

## STUDENT INFORMATION & COVENANT SECTION

Whereas I have sensed the call of God in my life to prepare for a vocation in a church-related ministry (such as pastor, church staff, missionary, chaplain) and I promise to remain in compliance with the requirements of Baylor University and the Hubler Endowed Scholarship.

Should I come to a point in my understanding of God's will for my life that I no longer sense a call to a church-related vocation, I will immediately inform university officials and no longer accept this financial assistance provided.

\_\_\_\_\_  
(Student Signature)

\_\_\_\_\_  
(Date)

Name of Student: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Name of Church: \_\_\_\_\_

Church Address: \_\_\_\_\_

**During the preceding academic year** I have been an active member of a church and have been involved with, supportive of, and committed to the ministries of this church in the following ways:

Paid leadership responsibilities: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Volunteer leadership or service: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Other involvement or means of support: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Sign the following affirmation, give this form to your pastor or church approved leader if student is pastor to complete (*pages 2 & 3*), then return the completed forms along with the Hubler Scholarship application documents.

***I hereby affirm my covenant with the churches, my sense of calling to a church-related vocation and my desire to receive the Hubler Endowed Scholarship; and I promise to remain in compliance with the requirements of Baylor University.***

\_\_\_\_\_  
(Student Signature)

\_\_\_\_\_  
(Date)