

Configuring Window OS devices with New Server Name

1. Turn on your Axim
2. Go to Start > Programs > Activesync. This will open the Activesync program.
3. Tap **Menu** at the bottom right hand corner of the screen.
4. From Menu tap on **Configure Server**.
5. In the following screen change the server name to **mail.baylor.edu**
6. Click on Next. Make sure your user name is correct (should be your Bear_ID) and then enter your password. Domain should remain as **baylor**.
7. Click on **Next**.
8. Make sure all the items are checked. Then click **Finish**.
9. Your device should sync normally.