

We hope you had a wonderful Homecoming weekend. It is time to register for spring classes and start preparing NOW for finals! Below is your November to-do list. We hope that your semester is progressing exactly as you had hoped it would. Reality check....just a few more weeks left in the fall semester so give it your all for a strong finish.

Have a wonderful and relaxing Thanksgiving Break!
– Your Baylor Quality Service Team

November 2008 To-Do List

Tip of the Month:

Get some quality sleep! – No, we're not your parent(s) – but research shows that students who get a reasonable amount of sleep tend to perform better in their classes. Not convinced? Check out this article on how missing sleep can affect your grades:

http://www.baylor.edu/health_center/bulletin

To-Do:

- **Pay November (final fall) tuition installment** – Log in to Bear Web (<http://bearweb.baylor.edu>) and choose “Student & Financial Aid” and then “Cashier.” Payment deadline – November 30. Failure to be current in payment of tuition will result in a registration hold.
- **Prepare to register for Spring '09** – To have the best chance of getting the classes you want, you need to do some preparation; this checklist can help: <http://schedule.baylor.edu/checklist> .
- **Check now to see if you have any holds that would prevent registration** -- Log in to Bear Web (<http://bearweb.baylor.edu>) and choose “Student & Financial Aid” and then “Student Records,” and “View Holds.” If you have a registration hold, contact the office listed under “originator” to resolve the hold. You should check a couple of times BEFORE your assigned registration day to be sure any holds have been removed and no new holds have been added.
- **Declare or change your major if necessary** -For instructions about how and where to declare your major or change your current degree or major follow this link: <http://www.baylor.edu/advising/changemajor>

It is important for you to always review your advising assignment information in Bear Web once again AFTER your major is changed. Even if you have already been advised, **your advising flag may be reset** when you change majors.

- **Meet with your academic advisor(s) before registration.**

All Freshmen (any student with less than 30 completed hours,) - You must be advised before you can register. Your advisor(s) must set a special advising code for you to be able to register for spring classes. If you haven't made your appointment(s) to be advised, don't wait! For more information about advising and who to contact for an appointment, go to Bear Web. Your current advising requirements and instructions are listed under "Student & Financial Aid", "Advisement", "Advisement Contact Information." It is especially important to check this information in Bear Web if you have recently changed your major.

Sophomores in the College of Arts & Sciences - You are also required to be advised before you can register. Many of you will be advised by CASA – the College of Arts & Sciences Advisement department. For more information or to make an appointment, go to Bear Web and access the CASA link to set your appointment via the online system. Go to "Student & Financial Aid", "Advisement", "Advisement Contact Information."

Other Sophomores – You are required to see an academic advisor in your department or program. See Bear Web for all your current advising requirements and instructions.

Juniors and Seniors – Academic advising may be required for you or it may be only recommended. Check your current requirements and instructions on Bear Web.

- **Register for classes** – To find out your assigned day to register for Spring 2009 classes go to: www.baylor.edu/earlyregistrationschedule . On your assigned date for registration, log in to Bear Web (<http://bearweb.baylor.edu>) and choose "Student & Financial Aid" and then "Registration."
- **Check the final exam schedule** -- The final for your class will not necessarily be given at the same time your class meets. Be sure to check the finals schedule so you know when you will be taking which test: <http://www.baylor.edu/registrar/examschedule> . Also, be sure to keep the exam schedule in mind when you are making your end of semester travel plans, airline reservations, etc. **Final exams cannot be rescheduled unless approved by the appropriate academic dean.**
- **Prepare for finals NOW** – Don't let finals sneak up on you. The first final is December 11th, only a few weeks away! One key to success is early preparation. There are lots of resources to help you prepare:
 - **Departmental tutors** - Some departments have free tutoring available (for example math: <http://www.baylor.edu/math/tutors>) Also, the Foster

Success Center maintains a list of departmental tutoring options:
http://www.baylor.edu/success_center/tutoring .

- **Free tutoring at the Foster Success Center Tutoring Center** - Many new and important updates have been made to the **Success Center Tutoring** section of the PLFC website. See link to updated information: http://www.baylor.edu/support_programs/index.php?id=33852 . Take a look and schedule an appointment to meet with one of our awesome peer tutors! *Please note that the Success Center Tutoring Center will be closed for the Thanksgiving holidays beginning Tuesday, November 25, 2008.*
- **Attend a “Preparing for Finals” workshop** – Put on by the Paul L. Foster Success Center, these free workshops are filled with tips, strategies, and information to help with final exams. Choose your most challenging course and bring: your lecture notes, textbook, course syllabus, teacher review guides (if you have them). During the workshop you will develop a study plan and study guides specific to your course. For dates and times go to http://www.baylor.edu/support_programs/workshops. For more information, please call 254-710-3828 or e-mail doriss_hambrick@baylor.edu .
- **Start a study group** – Check out this website for tips on how to start your own study group:
http://www.baylor.edu/support_programs/studygroup
- **Your professors** -- Talk to your professors; they want you to succeed. If you are willing to work, most professors will be glad to help you get connected with a tutor or give you some tips to help you prepare for finals. **Also, please talk with your professors if you have more than two final exams scheduled on the same day.**

Important November 2008 Dates:

To find registration dates for Spring 2009 classes, go to: www.baylor.edu/earlyregistrationschedule 11/26 – 11/30 – Thanksgiving Holidays. Limited services available in residence halls beginning 9:00 am on 11/26.	11/30 – November tuition installment due 12/1 – Residence halls full services begin at 5:00 pm.
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Around the Corner:

<p>12/2 – Financial settlement begins for Spring 09 (First day you can pay your Spring 09 bill.)</p> <p>12/8 – Last day of classes</p> <p>12/9-12/10 – Study Days</p> <p>12/11-12/17 – Final exams, includes Saturday, 12/13: www.baylor.edu/registrar/examschedule</p>	<p>12/18 – Residence halls close for the semester at 6:00 PM (see http://www.baylor.edu/cll under the About Us/Calendar options)</p> <p>12/19 – Payment deadline for Spring 09</p> <p>12/20 – Commencement</p> <p>12/24-1/4 - University offices closed for the Holidays</p> <p>1/8 – Residence halls re-open at 8:00 am</p> <p>1/12 - First day of Spring 09 classes</p>
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Other Good Things to Do:

- **Plan ahead for [Holiday Hall Closings](#)** - Residence Halls will remain open during Thanksgiving Break for students with a need to remain on campus. Front desk services and meal service will not be provided during the holiday break. See the Campus Living & Learning web page for more detailed information (<http://www.baylor.edu/cll/index.php?id=38320>).
- **Decide on a major before Winter Break** - A Career Counseling Workshop will be held on December 2nd and 4th from 4-6 pm for those students who are still trying to choose a major before the break. For more information, contact Pat_Weaver@baylor.edu or call 254-710-8239.

Career Counseling will begin accepting on-line appointment requests for January 2009 beginning December 8th. Visit our web-site at www.baylor.edu/careercounseling. Don't forget to check out our podcasts!

- **Check for departmental scholarships** – You can now search for information about departmental scholarships at www.baylor.edu/finaid/search. Get familiar with the site because departments generally begin accepting applications in the spring and announce their decisions for the upcoming academic year before the spring semester ends.