



Baylor Collections of Political Materials



Monthly Executive Summary - September 2007

Personnel

Ben Rogers made visits to Ben Guttery and Jack SoRelle; edited *Representing Texas*, worked with students on numerous projects. Prepared all materials and notebooks for student workshop.

Benna Ball continued processing the papers of Bob Bullock; taught three sessions at student workshop.

Grace Chiuri worked with Tazreen to prepare materials for the Platt web site.

Michael Holdridge finished updating *Representing Texas* and is now updating BCPM web pages.

Kristine Harveaux-Lundeen completed the preliminary inventory of the Jones papers and is now reworking some of the files.

Michael Koski continued to group Hightower files from several computers into one folder.

Justyn Kuykendall resumed his work on the JFK videos-to-DVDs conversion project.

Mac Macwan completed scanning the Darden editorial cartoons, then began formulating a plan for processing Hightower's news clippings.

Leisel Walters completed her work on the Hightower Media Group and began work on the JFK magazines inventory.

Edwin Cook began the massive job of consolidating various parts of the Hightower Campaign Group.

Tazreen Haq has begun phase two of the new Platt web site.

Matthew Parker prepared an inventory of materials from Jack SoRelle about the Carlton Smith family and began transferring Marvin Leath into acid-free boxes.

Harold Wellbaum continued to volunteer to help us with shredding congressional case files.

Erin Wolfe is our newest student. She is a museum studies graduate student and will be helping us with the editorial cartoon exhibit as well as several other exhibits between now and next summer.

Projects

Student Workshop. The big event in September was our workshop for students. Janet Pence, Susan Bowlin, and Jennifer Borderud assisted us with instruction on the shelving of books, the use of BearCat, how to read the LC classification system and the placement of bookplates. Students also learned how to answer the phone, use separation sheets, help researchers, use the copier, GBC bind books, check out books, and check mail. It was an intense two hours.

Editorial Cartoon Exhibit. Bob Darden met with representatives of Cox News and secured preliminary co-sponsorship of the exhibit. He anticipates inviting three Pulitzer winning cartoonists to campus for a symposium in conjunction with the exhibit.

Representing Texas. The book is in the hands of the author for final editing. We are working with him to print this book through BookSurge to be used as a premium with donors. Ben Guttery will handle all arrangements and expenses with the publisher.

SPRINKLER SYSTEM. Installation of the sprinkler system in Poage began on schedule. There were a few glitches and there are numerous exposed pipes which will "barely be noticeable" after they are painted. The project should be completed in time for our Open House.

New ADA entrances. Finally, anyone can access our building! Both entrances were upgraded so that there is no longer a four inch step up. An automatic door button will be added to one side.

Cataloging

Special Libraries Cataloging Team: Janet Pence: Books 86 titles, 115 vols.; Original OCLC input 2 titles; LP recording, 1 title, 2 vols.; Vertical files, 25 titles, 29 vols.; Original Bearcat input 25 titles. Jennifer Borderud: Original cataloging, OCLC, oral history, 1 title, 1 vol.; original manuscript, 1 title, 1 vol.

Challenges

SPACE. We would like to begin negotiations for additional space on the second floor of Poage for processing and a research room for JFK materials.

October Plans

Open House. We have invited Jack and Colleen Hightower to host our open house on October 25th. We will be celebrating Colleen's 80th birthday.

Plans Future

Spring Lecture. We are still working to secure a speaker for the Spring.

Barrow Exhibit. We have been asked to provide an exhibit in the law school when the Texas Supreme Court convenes there in December. The exhibit will focus on the career of Justice Charles Barrow whose papers are in our library.

Presidential Campaign Exhibit. We also plan to replace the Hightower exhibit with campaign materials from past presidential campaigns.