

W. R. POAGE LEGISLATIVE LIBRARY
Baylor Collections of Political Materials
BULLOCK ARCHIVE

Monthly Executive Summary

For Dean Pattie Orr

JULY 2007

Personnel

Director: Ben attended the Bullock birthday luncheon in Austin on July 10, visited Ben Guttery in Fort Worth about his book *Representing Texas*.

Bullock Archive Project Director: Benna also attended the Bullock birthday luncheon and has worked with Leah Tunnell to access the papers of Byron Tunnell.

Graduate Assistants

Edwin Cook completed editing *Representing Texas* and anchoring 230 photographs throughout the text. He also prepared a preliminary inventory of Hightower materials picked up in June and completed processing of Hightower greeting/all occasion cards.

Grace Chiuri finished the list of Hightower signed editions, created a list of books received this summer from Bob Platt, processed additional political materials from Platt, and reworked the processing procedures for the Platt papers. Grace plans to teach Swahili in the fall in the Department of Modern Foreign Languages.

Michael Holdridge, our tech guy, returned for Summer II. He has been busy resizing all the photographs for the Guttery book, placing them and doing the final preparation before publication. He has also updated some of the library web pages.

Harold Wellbaum, a volunteer, continued to help us when available with shredding and photocopying. He also helped move books.

Summer II student workers

Terry Jones worked for us for a week before transferring to Moody circulation desk.

Leisel Walters, a missionary kid from Honduras, worked on moving books, shelving books, and preparing Hightower books for cataloging.

Desalegn Mekennen, an international student from Ethiopia, worked with Leisel and Terry moving books, shelving books, and preparing Hightower books for cataloging.

Responsibilities

- Submitted web time every week.
- Processed purchasing card statement.
- Hired and trained three new student workers.

Visited Ben Guttery in Fort Worth to pick up additional campaign materials and to discuss publication of his book, *Representing Texas*.

Attended the annual Bob Bullock birthday memorial luncheon at the Texas State History Museum. About 50 former Bullock staffers attended this year. Carolene English, our Bullock Consultant, organized the event and helped raise about \$700 for the Bullock Endowment. This year, Paul Hobby donated two of his books which were gifts to endowment donors.

Projects

Book Vault Project: Good news was received in July. A couple in Waco has agreed to install the needed HVAC in the book vault this fall.

Bullock Archive: Tunnell papers were added to the archive. Tunnell was Speaker of the House in the mid 1960s and a life-long friend of Bullock.

Hightower Signed Editions: Des and Leisel prepared hundreds of Hightower books for cataloging. Des also shelved the books as they returned from cataloging.

Platt Materials: Grace processed all the books and materials received from Bob Platt in June. Ben will pick up the next load on August 3rd.

Regents' spouses: The library was able to distribute a packet of materials to the Regents at the dinner in the Library Commons. A special brochure was prepared listing giving opportunities and upcoming exhibits.

Representing Texas: A number of years ago Ben Guttery wrote a book about every Texan who had served in the U. S. and Confederate Congress. He asked Eakin Press to publish his book. However, after five years, the book had still not been published, so Mr. Guttery gave the book to Poage Library to publish in order to raise funds for the library. Edwin and Michael have been working on the book this summer to make it ready for publication. The book has around 230 photographs and biographical sketches of each person who served in congress. In addition, the appendix lists statistics for every election since 1846. We have talked to several publishers about printing the book.

Accessions

Byron Tunnell papers were received when we went to Austin on July 10. His daughter Leah brought these to the museum. Benna has already

EXECUTIVE SUMMARY FOR DEAN PATTIE ORR
JUNE 1-30, 2007

prepared a preliminary inventory and will wait until additional materials are received before processing.

Visitors

- 👤 The father of one of our former student workers, Todd Pagitt, stopped by to visit on July 6th
- 👤 Wen Hsu, another former student, came to visit us from California on July 9. Wen is very faithful in his monthly support to The Standing Committee.

Research Requests:

- 👤 Sangmee Yang, Seoul National University, Korea, requested information about our collection development policy. We sent her the link to our online policy:
<http://www3.baylor.edu/Library/BCPM/CDpolicy/cdpolicy.htm>
- 👤 Marti Pogue of Pogue Sculpture Gallery & Foundry in Marble Falls, TX, requested photographs of Gov. Dolph Briscoe for a statue they are casting. Twenty photocopies were sent from Hightower, Guttery, Platt, Moffett, and BCPM vertical files.
- 👤 Jeannette Hatcher, archivist at Texas A&M International in Laredo, requested information about a deed of gift for U.S. Congressional papers. We sent her not only copies of our forms but those from the SAA sample forms book also.
- 👤 Carolene English, our Bullock consultant, and Mary Jane Wardlow, a former Bullock staffer, came to the Bullock Archive to research a correspondence between Bullock and George Bush.

Cataloging

Janet Pence, Special Libraries Cataloging Team: Books 113 titles, 114 volumes, Original input 10 Bearcat, 5 OCLC, Vertical files 19 titles, 20 vol., Original input Bearcat 19.

Jennifer Borderud, Rare Books Catalog Librarian: original cataloging of two books (2 volumes).

Challenges

SPRINKLER SYSTEM: The library has learned that Risk Management is taking bids on the installation of a sprinkler system in Poage in the fall. The library staff has not been involved in the planning process. Considerable effort was expended in July removing all the boxes from the tops of the shelves that had been put there last year when Hurricane Rita threatened to hit Waco. Also 120 boxes of Congressional Records have been boxed up for placement in storage until shelving alternatives can be found for Poage.

STAFFING: Three additional student workers were hired for the last three weeks of Summer II. These students moved books and boxes as well as processed the Hightower signed editions for cataloging.

SPACE: We have boxed up 120 boxes of Congressional Record for shipment to the O'Grady Warehouse along with 60 boxes of Poage books. With the influx of gift books from Bob Platt, there is just not room to keep these here for the present. Additional books will be sent to storage as space is needed.

TECHNOLOGY: Denyse Seaman is working with the Library to order a new printer for the Bullock Archive, a new computer for the workroom and a new student workstation to replace our last WIN2000 computer.

August

Cartoon exhibit: Ben will meet with Bob Darden on Aug. 6 to select cartoons for the exhibit. Bob and Ben will also meet with John Wilson to discuss budgeting and funding.

Dole Institute: Ben has been invited to visit the Dole Archive in Lawrence, KS on August 15th to evaluate the archive.

SAA annual meeting: Benna Ball will be attending the annual meeting of the Society of American Archivists in Chicago, August 28-31.

Upcoming Plans

Spring Lecture: Fowler West would like to invite The Honorable Susan Molinari, Chairman & CEO of The Washington Group and President of Ketchum Public Affairs.

<http://thewashingtongroup.com/team.html#molinari>

Open House: We have confirmed a date of Oct. 25th with Jack and Colleen Hightower. We plan to have a birthday celebration for Colleen's 80th birthday which is Oct. 30th. Unfortunately, we do not know how the plans for the installation of the sprinkler system will affect these plans.

Student Workshop: We plan to have our annual student workshop on September 20th to go over general procedures and processing guidelines which all student workers need to know.

LONG-RANGE PLANNING: Goals and objectives have been prepared from 2007-2013.

VISION: Keep refining the Complete the Vision proposal. Start asking friends of the library and library staff to endorse the proposal.

Summary submitted by Ben Rogers, August 2007