

Greetings, Baylor Summer Term Student!

We hope your summer session is off to a great start. Because a summer session can be pretty intense, we have created this "to-do" list to help you stay on top of things. The list will tell you what Baylor deadlines are coming up and give you some helpful tips for success. You will receive a new list each month of the summer session. We hope it is helpful and you have a great summer experience at Baylor!

- Your Baylor Quality Service Team

JUNE To-Do List for Summer Term Students

To Do:

- **Pay June 30th tuition installment** – Paying on time will assure that you do not have a registration hold which will affect your ability to change your schedule for summer and/or fall. To pay on-line, log in to BearWeb (<http://bearweb.baylor.edu>) and choose "Student & Financial Aid" and then "Cashier."
- **Check your Baylor E-mail account daily** - Your Baylor e-mail is THE official mode of communication from the University. Check it every day. This is extremely important, especially during the fast-paced summer months.
- **Check/update your contact information via Bear Web** - School officials will use the personal contact information that is in Bear Web to reach you with important information. Keep your contact information up to date. **Please include your cell phone number if that's your main phone contact.** To update your personal information, log in to Bear Web (<http://bearweb.baylor.edu>) and choose "Personal information" to update your contact info.
- **New students - turn in your health form** - Hopefully you have already turned in a health form, but if you haven't, and this is your first semester at Baylor, you need to do so. You can find the form on-line at (<http://www3.baylor.edu/Admissions/pdf/health.pdf>). You will need to print the form, complete it and sign it (or have your parent(s) or family member(s) sign it if you are under 18.) If you are a full-time undergraduate student, there is also a part for your doctor to complete when you get your physical.
- **New students - make sure Baylor has your final high school transcript** - If you just graduated from high school, make sure that Baylor has a copy of your final high school transcript showing your date of

graduation. If your final transcript has not been received in the admissions office by early September, a hold will be placed on your record and you will be blocked from registering for spring classes. For more information, call 710-8719.

Other good things to do:

- **Get some help from Academic Support Programs**, located in the Sid Richardson Building on the ground level - before your classes become "unBEARable".
 - free tutoring is offered during both summer semesters for several courses in biology, chemistry, religion, math, accounting and many more. The Foster Success Center Tutoring Center, which is located on the ground level of the Sid Richardson Building, is open Monday-Thursday from 2 – 7 PM. For more information, contact Ron English at 254-710-8986.
 - one-on-one mentoring or academic counseling by a trained student or staff member for help with personal management strategies. Contact Trish Baum at 254-710-8771 for more information.
- **Make sure you understand concurrent enrollment** - Remember that the University does not allow students to be concurrently enrolled at another school while they are attending classes at Baylor. If you attend Baylor for the first summer session, for example, then you are allowed to enroll at another school for the second summer term if you wish. This policy is also in effect during the fall and spring terms. Credits you complete at another school while also enrolled at Baylor will not be transferred in for credit at Baylor.
- **15-hour limit on transfer credit** - Make sure ahead of time that any classes you plan to take away from Baylor during the second summer session (or any summer session in the future) will transfer in. Keep in mind that from the semester you enter Baylor until the time you graduate you may transfer in a total of only 15 hours. (This 15-hour total does not include any course credit you earned as dual credit or any other credit you earned before you entered Baylor.) The following website gives important information about transfer credit:
(www.baylor.edu/admissions/transfer_credit_policies)

Important June 2008 Dates:

June 5 Last day to register for or add a class

June 10 Last day to drop a class with a 50% refund

June 11 Last day to drop without grade assigned (25% refund)

- June 12** Classes dropped must be assigned grade of DP or DF by instructor of record
- June 20** Courses dropped after this date will be recorded as failed
- June 23** Automatic drop failing (DF)
- July 8** Last day of classes and final examinations
- July 9** Fall bills will be loaded on the system, emailed and mailed
- July 31** Fall financial settlement payment due. Payments received after July 31 will incur a late fee.

If you must drop a class, please consult this link for important refund information: www.baylor.edu/cashiers/index.php?id=4996 . The summer dates are found at the bottom of the page.

Tip of the Month:

Are you having **MAJOR** problems? Don't have a major? Unsure of your career goals? You are not the only one who is "still deciding." Let us assist you in the career decision making process! Call 254-710-8434 to schedule a FREE career counseling appointment. For more information, visit our web site at www.baylor.edu/careercounseling .