## **Charter Bus Trip Evaluation**

To help us maintain the best possible charter bus services for Baylor University, please fill out this evaluation form. When completed, press email to send a copy to purchasing and press print to keep a copy for your records. If you have any questions, please email ann hollenbeck@baylor.edu. Thank you for your participation.

General Trip Information		
Charter Bus Company		
Departure Date:	Return Date:	Destination:
Evaluator's Information		
Name:		
Dept.:		
Phone:		
Email:		

## Please use the drop-down lists to select the rating which describes your position on each statement below.

Statement	Rating
My overall experience on this trip was good, and I would recommend this vendor to other departments:	

Arrival at Pickup Points	Rating
The vehicle arrived on-site at least one hour prior to scheduled departure time:	
The vehicle was clean on arrival and ready to be boarded:	
The restroom was clean and free of odors:	
The exterior of the vehicle was in good shape and suitable for transporting Baylor University passengers:	
If multiple vehicles were used, the vehicles' outward appearances seemed identical:	
Travel	Rating
Travel Travel to and from the destination was good, with no malfunctions:	Rating
	Rating
Travel to and from the destination was good, with no malfunctions:	Rating
Travel to and from the destination was good, with no malfunctions: The driver knew how to get to the destination and seemed familiar with the area:	Rating          Rating         Rating         Rating
Travel to and from the destination was good, with no malfunctions: The driver knew how to get to the destination and seemed familiar with the area: The driver was courteous, respectful and helpful to the passengers:	