

## Special Characters for Microsoft Word (Mac)

<b>To produce:</b>	<b>Press:</b>
à, è, ì, ò, ù	Option + ` (accent grave), the letter
À, È, Ì, Ò, Ù	Option + ` (accent grave), Shift & the letter
á, é, í, ó, ú	Option + e, the letter
Á, É, Í, Ó, Ú	Option + e, Shift & the letter
â, ê, î, ô, û	Option + i, the letter
Â, Ê, Î, Ô, Û	Option + I, Shift & the letter
ã, ñ, õ	Option + n, the letter
Ã, Ñ, Õ	Option + n, Shift & the letter
ä, ë, ï, ö, ü, ÿ	Option + u, the letter
Ä, Ë, Ì, Ö, Ü, ÿ	Option + u, Shift & the letter
å, Å	Option + a or A
æ	Option + ‘ (apostrophe)
Æ	Option + Shift + ‘ (apostrophe)
œ	Option + q
Œ	Option + Shift + q
ç	Option + c
Ç	Option + Shift + c
ø	Option + o
Ø	Option + Shift + o
¿ (inverted question mark)	Option + Shift + ?
¡ (inverted exclamation mark)	Option + !
ß	Option + s