

BAYLOR UNIVERSITY

Budget Guidelines for new position requests made in BearQuest

Annual Operating Expenses

Supplies	1,500
Telephone	500
Individual Travel	2,500
Total	4,500

One-Time Capital Expenses

Desktop computer with one monitor	1,000
Desktop computer with two monitors	1,200
Laptop computer with docking station and one monitor	1,750
Laptop computer with docking station and two monitors	1,950