# CRLSCI 301

*www.baylor.edu/astc/classrooms*

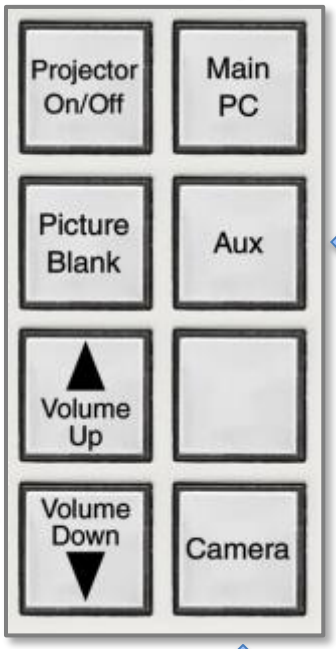
## Use the keypad to control the room

### *Control Options*

**PRESS to START**
Turns on projector, lowers screen, selects Main PC
**PRESS & HOLD for OFF**

**Temporarily BLANK the projector display**
Button will flash when active
Press again to release
*Please do not leave with this on (turn system off when leaving)*

**Adjust VOLUME**
Touch or hold to change
*Problems: Check volume and mute control on computer or application or AUX device*




### *Source Options*

**Display COMPUTER**
Your first log-in takes time
Subsequent logins are faster

**Display your device: LAPTOP, PHONE, TABLET**
Connect to AUX (HDMI) input using cables and adapters
*(see AUX on back)*

**Display Document Camera**
Swivel the document camera arm toward you and lift
*(see CAMERA on back)*

*When leaving the classroom, please:*

- **Turn system OFF – Press and HOLD Projector On/Off button**
  (System will be non-responsive for 60-90 seconds as projectors cool)
- **Log out of the room computer** (computer should always remain on)

*(additional detail and help on reverse)*

| IMMEDIATE ASSISTANCE | REPORT A PROBLEM | QUESTIONS, SUGGESTIONS, TRAINING |
|---|---|---|
| call/text **254-307-1614** | **cts@baylor.edu** | **astc@baylor.edu** |

# CRLSCI 301 – Details

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## AUX: Connect and Display your Laptop, Smartphone or Tablet

The **AUX input plate** allows the user to connect an HDMI-compatible device and/or analog audio source. Common cables and adapters are available in the drawer to connect your device, though you may wish to purchase your own set. Network and audio cables are available if needed.

*We encourage you to **plan ahead** and be familiar with how your device connects to HDMI.*
*Please feel free to call us for help.*

## CAMERA: Display the Document Camera

1. Swivel the document camera arm toward you
2. Raise the camera arm - camera will automatically turn on
3. Press CAMERA on keypad and adjust image as needed:
   - Rotate ZOOM wheel to zoom in and out
   - Press FREEZE to retain current image – press again to release
   - Press LIGHT to turn the lamp on/off
   - Press FOCUS to turn auto focus on/off
4. When finished, lower camera arm (turns OFF) and swivel away

## Kensington Remote: Provides remote control and laser pointer

Works with most programs (like PowerPoint) to control slides
- Top button beams the laser pointer
- Right button advances to the next slide or page
- Left button returns to the previous slide or page
- Bottom button blanks the screen (PowerPoint) – press again to release

Placing the USB receiver back in the unit turns unit off and saves batteries.

*This is not a flash drive; please do not walk off with the USB receiver.*