### A Suggested Sequence of Pre-Business and Business Courses

**BACHELOR OF BUSINESS ADMINISTRATION (BBA DEGREE) 2013-14 Catalog**

**Fall**
- 3 ENG 1302 *(Thinking and Writing)*
- 3 MTH 1308 or MTH 1320 *(Pre-Calculus)*
- 2-3 MIS 1305* or BUS 1201*
- 1 BUS 1101*
- 3 Social Science *(see options below)*
- 3 CSS 1301, 1302 or 1304 *(Speech or Debate)*
- 0 CHA 1088 *(Chapel)* and UNIV / BU 1000

**Spring**
- 3 ENG 1304 *(Thinking, Writing and Research)* or ENG 3300
- 3 MTH 1309 or MTH 1321 *(Calculus)*
- 2-3 BUS 1201* or MIS 1305*
- 4 Lab Science *(see options below)*
- 3 REL 1310 *(Christian Scriptures)*
- 0 CHA 1088 *(Chapel)*

**Total: 15-16 hrs.**

---

**Sophomore Year**

**Fall**
- 3 REL 1350 *(Christian Heritage)*
- 2-3 Fine Arts *(see options below)*
- 3 ACC 2303* *(Financial Accounting)*
- 3 ECO 2306* *(Microeconomics)*
- 3 QBA 2302* *(Statistics I)* or STA 1380

**Spring**
- 3-4 Communication option *(see below)*
- 3 History or ECO 1301 *(see options below)*
- 3 ACC 2304* *(Managerial Accounting)*
- 3 ECO 2307* *(Microeconomics)*
- 3 QBA 2305* *(Statistics II)*

**Total: 14-15 hrs.**

---

**Junior Year**

**Fall**
- 3-4 Communication option *(see below)*
- 3 FIN 3310*
- 3 MGT 3305*
- 3 Literature or Great Texts *(see options below)*
- 3 MKT 3305*

**Spring**
- 3 MGT 3325*
- 3 PSC 2302 *(American Constitutional Development)*
- 3 Major course
- 3 Communication option *(see below)*
- 1 Personal Development *(see options below)*

**Total: 15-16 hrs.**

---

**Senior Year**

**Fall**
- 3 BUS 3315*
- 3 MIS 3305*
- 3 Major course
- 3 Major course
- 3 Elective or major course as needed
- 1 HED 1145 *(Health Education)*

**Spring**
- 3 BUS 4385*
- 3 BL 3305*
- 3 Major course
- 3 Major course
- 3 Elective or major course as needed
- 1-3 Elective or major course as needed

**Total: 16 hrs.**

---

**Summers or Overload**

The sequence listed above is based on an 18 hour major.  For majors requiring more than 18 hours, electives must be used towards courses in the major.  Electives may also be used towards a second major in the Business School or a minor outside of the Business School.  Elective hours will vary for each student, must be taken for a grade, and are only needed to reach the 124 hour minimum to graduate.  Course selection is subject to availability and fit within each semester.

*Business Core*  
**Boldface type** - Prerequisites for advanced level business courses

**Social Science:** *(3 hours)* Choose from ANT 1305, GEOG 1300, History, Honors, Philosophy, PSC 1305 or 1306, PSY 1305, SOC 1305, AS 4302, MILS 4302.

**Fine Art:** *(2-3 hours)* Choose one course from ART 1300, JOU/FDM 1303, MUS 1220, THEA 1206, FAS 1306, ENT 3301.

**History:** *(3 hours)* Choose one course from ECO 1301, HIS 1305, HIS 1307, HIS 2365, HIS 2366.

**Personal Development:** *(2 hours)* Choose one from Lifetime Fitness *(LF 11__)*, AS 1111 *(ROTC)*, MILS 1111 *(ROTC)*, or MUS 0102 *(Marching Band)* and HED 1145 *(Health and Human Behavior)*. Credit may be earned for a maximum of four LF courses.

**Communication options:** *(3-11 hours)* Choose one of the following options:

I. **Foreign Language** - one modern or classical language through the third level, either 2310 or 2312 or
II. **Three courses, each from a different group:**  
   a. BUS 3345 *(Training & Development in Business & Industry)* or MGT 4320 *(Negotiating and Conflict Resolution)*  
   b. BUS 3303 *(Managerial Communications), MGT 3310 *(Professional Selling and Communications), or any CSS 3000-4000 level course*(excluding CSS 4302 – Communication Training and Development), AS 3302, MILS 3302  
   c. FDM/JOU 3372 *(Writing for Media Markets)* or any ENG 3000-4000 level course  
   d. Any foreign language course

**Literature or Great Texts:** *(3 hours)*: Choose one from ENG 2301, 2304, 2306, any 2000 level or higher Great Texts course, or foreign literature.

**Lab Science:** *(4 hours)* Choose one science course from the following – must include a lab (pre-med science courses are also acceptable): Biology 1401; Chemistry 1405; Environmental Studies 1301/1101 or 1303/1103; Geology 1401, 1402, 1403, 1405, 1406, 1408; Physics 1405, 1407 1455; FAS 1407; FAS 1117, 1127, 1137, and 1147 (all must be completed in this group for credit)

**Math:** *(3-6 hours depending on SAT/ACT math score)* A student with an SAT math score of 600 or higher or an ACT math score of 28 or higher may skip MTH 1308 and take MTH 1309.  A student with a grade of C or better in MTH 1320 may also skip MTH 1308 and take MTH 1309.

---

2013-2014 Catalog  
Updated 6/3/2013
The student desiring a B.B.A. degree is officially enrolled as a Pre-business student and is advised through University Advisement. Pre-business majors must complete a minimum of 24 credit hours at Baylor and maintain a minimum 2.5 grade point average in order to continue as pre-business students beyond the first year. In addition, a Pre-business student must complete BUS 1201, BUS 1101, and MIS 1305 with a minimum grade of “C” in each course and also have credit for three of the following four courses: ENG 1302, ENG 1304 or 3300, MTH 1308 or 1320 (a minimum grade of “C” is required) and MTH 1309 or 1321 during the first year. If these requirements are not met, the student must change degree programs. Students meeting these requirements will then be advised by the Hankamer School of Business Undergraduate Office.

ADMISSION TO THE HANKAMER SCHOOL OF BUSINESS

Application for admission to the Business School must be made during the semester when a student is completing 60 hours (with at least 12 Baylor hours). In order to be considered for admission, students must have a 2.50 cumulative Baylor GPA and have credit for MTH 1309 or 1321, ENG 1302, and ENG 1304 or 3300, and completed the lower business core with a minimum grade of “C” in each course. Lower business core courses include: BUS 1201, BUS 1101, MIS 1305, ACC 2303, ACC 2304, ECO 2306, ECO 2307, QBA 2302, and QBA 2305. For students meeting the academic requirements the following will also be considered in the admission decision: a completed application form, a student resume, a statement of personal and professional goals, and a curriculum and graduation plan including a desired major. An interview may be required in some cases. If a student has a minimum 2.5 GPA but one of the other requirements has not been met, consideration for admission will be deferred one semester if all requirements can be met in the following semester a student is enrolled in school (two summer sessions count as one semester).

Pre-business students cannot progress into upper division business courses (3000-4000 level) until they have been admitted to the Business School. The only exception to this policy is for those students who have taken the suggested (advised) sequence of lower core courses and should logically begin taking an upper division business core course. However, under no circumstances will a pre-business student who has a cumulative GPA less than 2.50 be permitted to take ACC 2303, ACC 2304, ECO 2306, ECO 2307, QBA 2302, QBA 2305 nor any upper division business course. Students who do not meet the admission requirements at 60 hours (plus another semester, if deferred) will be required to change degree programs.

BBA MAJORS

A BBA student must complete coursework leading toward a major of 12 to 27 hours in a particular field. A student may choose a major from the following: Accounting, Baylor Business Fellows, Business for Secondary Education with Teacher Certification, Business French (second major only*), Business German (second major only*), Business Russian (second major only*), Business Spanish (second major only*), Distribution Management and Technology, Economics, Entrepreneurship (or Social Entrepreneurship Track), Finance, Financial Planning, Human Resource Management, Management Information Systems, International Business (second major only*), Management, Marketing (General Marketing Track and Nonprofit and Development Track), Media Business, Professional Selling, Public Administration, Real Estate, Risk Management and Insurance, Sports Sponsorship & Sales.

*Unless combining Business French, Business German, Business Russian, or Business Spanish with International Business.

HANKAMER SCHOOL OF BUSINESS

IMPORTANT REMINDERS

- Students must have a cumulative 2.5 GPA in order to take ACC 2303 and 2304, ECO 2306 and 2307, and QBA 2302 and 2305.
- After entering Baylor, a student may transfer in a maximum of 15 semester hours. In the lower business core, BUS 1201, BUS 1101 and QBA 2305 must be taken at Baylor.
- Courses taken at Baylor may not be repeated at another school for degree credit.
- Courses taken at Baylor for which the grade is a “C” or better may not be repeated.
- In order to graduate, a student must attain a minimum of a “C” average cumulatively, a minimum of a “C” average in the courses for the major field, and a minimum of a “C” average in the combined Lower Division and Professional Business core.
- To earn a major in Accounting, a student must attain a minimum of a “C+” average in ACC 2303 and 2304 (including repeats).
- To earn a major in Entrepreneurship, Finance, Financial Planning, Real Estate, or Risk Management and Insurance, students must earn a minimum of a “C” in FIN 3310.
- To earn a major in Sports Sponsorship and Sales, Marketing – Nonprofit and Development track, Distribution Management and Technology, or in Professional Selling, a student must submit an application for acceptance during the sophomore year.