Presentation Classroom Instructions – Morrison Hall 110
Instructions available online at www.baylor.edu/astc/instructions

Morrison Hall 110 is equipped with a projector, screen, computer, and connections for a laptop.

Getting Started
1. Press the bottom part of the screen control switch to lower the screen.
2. Point the Panasonic remote control at the projector and press the power button.

Power button
(Press twice to power off)

Computer
1. If the computer is turned off, press the power button on the CPU.
2. Press the CTRL-ALT-DELETE keys simultaneously to log in.
3. Enter your BearID and password.
4. If the computer image does not appear on the screen:
   - Press COMPUTER 1 on the projector remote.
5. Adjust volume using the VOLUME + / - buttons on the projector remote.

Laptop
1. Power on the laptop.
2. Connect the VGA (video), audio, and network cables stored on the console to your laptop. When a laptop is connected, it will appear instead of the desktop computer.
3. If the laptop image does not appear on the screen:
   - Press COMPUTER 1 on the projector remote.
   - If using a Dell laptop, simultaneously press the FN and F8 keys to cycle through the laptop display settings.
4. Adjust volume using the VOLUME + / - buttons on the projector remote.

VOLUME + / - button

HDMI Input
- You may connect HDMI-equipped devices to the system using the HDMI input on the wall plate.
- To select the HDMI input, press the HDMI button on the projector remote and adjust volume using the VOLUME + / - buttons.

To Shut Down the System
1. Press the power button on the projector remote twice to turn off the projector.
2. Log off the computer.
3. Press the top part of the screen control switch to raise the screen.

For immediate assistance or to report a problem, call/text 254-307-1614 (Classroom Technology Services).
For other questions, suggestions, or training, email ASTC@baylor.edu (Arts & Sciences Technology Center).
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