

BAYLOR

UNIVERSITY

Internship for the Department of Health, Human Performance, and Recreation

Agency Information

The internship experience conducted within the HHPR Department is designed to provide students an opportunity to both observe and participate in actual professional positions within the organization to which they are assigned. The purpose of the internship is to provide each student opportunities to experience the professional work settings that are appropriate for their preparation and career aspirations. The students considering an internship experience will have an upper level classification and have completed the majority of his/her course work in his/her field of study. These students are working on their undergraduate degrees in the areas of Health Sciences, Community Health, or Exercise Physiology and will be doing observations with any additional practical experiences the agency deems feasible. The internship is to create an educational experience that (1) increases the student's knowledge base and enhances the perceptions of the career track and organization; (2) stimulates inquiry; (3) provides a practical experience that can contribute to the student's professional future. A required "Memorandum of Agreement" must be signed and returned to Baylor University before the student begins work.

Certain settings limit the type of experiences in which interns can participate but we encourage you to consider the following as responsibilities of an Internship Agency Supervisor:

1. The student may be involved in an orientation session to familiarize them with the institutional/agency procedures and policies.
2. The student may be afforded the opportunity to observe related programs, operations, and procedures.
3. The agency may provide opportunities for students to develop and enhance their knowledge, skills, and abilities.
4. The supervisor may meet at regular intervals with the intern to discuss performance, concerns, and reflections, and to sign-off on completed hours.
5. The supervisor and student will discuss a student project that will enhance the student's learning experience, while at the same time providing a service to the agency. The University Coordinator must approve the project. The project should be completed before the student's internship has been completed.
6. The supervisor will complete a Mid-Term and Final Evaluation form concerning the student's performance and mail or fax the completed form to the University Coordinator.

Thank you for accepting the responsibility to supervise our students during their internship at your organization. Internships are a very important part of the education we provide to our majors at the Department of Health, Human Performance, and Recreation at Baylor University. Through carefully selected internships, we aim to offer to some of our best students the opportunity to work in and be a part of the activities of agencies, offices, and organizations so that they can combine real life experience with their classroom education.

Please contact me if you have any questions.



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