Transferring Files to your iPad

Note: You will not be able to transfer files to your iPad or computer using Baylor’s wireless network (AIRBEAR). In order for a wireless sync to occur the two devices must be on the same subnet. AIRBEAR is divided into many subnets and the chances that the two devices will be on the same one are rare. To get files onto your ipad please follow these directions.

1. Connect your ipad to your computer using the USB cord that came with your ipad.
2. Please wait for itunes to sync and backup your ipad. You will know it is done because your ipad will be listed on the left sidebar.

3. Click once on your device name to select it. The screen on the right hand side will change to look like this (picture on right).
4. On the top part of this screen look for this menu bar and select Apps (picture below).

5. Now scroll to the bottom of center screen until you see the section for FileSharing. DocsToGo will be listed. Select it and then on the right hand side click on the ADD button to find the files you want to add to your ipad. Repeat this process until you have all the files you need. They will sync and be available for use on your ipad when you disconnect.