### **Keston Citation Guide**

The Keston Archive and Library contains the following types of resources:

- Books
- Samizdat and Vertical Files
- Digital Images
- Photos
- Manuscripts

Since there is no single perfect way to cite archival materials, the Keston Citation Guide is developed with an intention to provide guidelines for a researcher and hopefully to make his/her work easier in some way.

The following are recommendations for citing the Archive's resources by category:

#### **Books**

Books and articles should be cited in accordance with a style preferred by a researcher's department.

Chicago Manual of Style Online http://www.chicagomanualofstyle.org/home.html

## Samizdat and Vertical Files

The Keston Samizdat and Vertical files contain newspaper and journal clippings, newsletters, brochures and manuscripts.

These items must be described by author, title, publisher, date, and file name.

Published materials

James A. Stewart, ed., "A Letter from Aida," (Lansdale, Pennsylvania: Gospel Projects, Inc., 1970), 22. Archive file <SU/Initsiativniki/2/Aida>, Keston Archive and Library, Baylor University

Bohdan R. Bociurkiw, "Religion and Soviet Society" (July, 1966), 64. Archive file <USSR/Religion/General>, Keston Archive and Library, Baylor University.

Unpublished manuscripts

Anis'ia E. Lumpova, Aleksandra S. Lagunova, Ekaterina I. Ovechkina, "Komu Zhe Eto Vygodno?" Manuscript reply of believers to an article in *Kirovskaia Pravda*, 7 September 1960 (October, 1960). Archive file <SU/Ort 6/13 S>, Keston Archive and Library, Baylor University.

# **Digital Images and Photos**

The Keston Digital Collection includes digital copies of selected books, journals, articles, brochures, manuscripts, posters, photographs and prints.

Digitized books, articles and brochures

Digital copies of published books and articles must be cited as if they were print books and articles in accordance with a style preferred by a researcher's department. This should be followed by, Keston Archive and Library, Baylor University

Metropolitan Alexii, "Christianity and the War with Hitlerism", aricle, Zhurnal Moskovskoi Patriarkhii, no. 3, (November, 1943). Keston Archive and Library, Baylor University

Unpublished Manuscripts

Lithuanian Memorandum [ID 06keston\_lit-mem.] 1971. Keston Digital Collection, Keston Archive and Library, Baylor University. <a href="http://contentdm.baylor.edu/u?/06keston,147">http://contentdm.baylor.edu/u?/06keston,147</a>. Accessed 09/01/09

Posters

Soviet Poster ID 06keston-pos-00003, Izdatelstvo No 140953, Dec. 6 1984. Keston Digital Collection, Keston Archive and Library, Baylor University. http://contentdm.baylor.edu/u?/06keston,74 Accessed 12/08/07

Photographs and Prints

Photograph ID SU-Geo-Ort-000003, "Zviad Gamzakhurdia." Date unknown. Keston Digital Collection, Keston Archive and Library, Baylor University. <a href="http://contentdm.baylor.edu/u?/06keston,1361">http://contentdm.baylor.edu/u?/06keston,1361</a>. Accessed 08/11/10

### **Photos**

"Aida Skripnikova," photograph. Date unknown. Keston Photo File <SU/Ini (4)>, Keston Photograph Collection, Keston Archive and Library, Baylor University.

# **Manuscripts**

Letter (unpublished)

Liubov I. Gorelkina. Statement to the Presidium of the Supreme Soviet, the Minister of Internal Affairs V. Fedorchuk, the General Procurator A. Rekunkov, the Chair of the Committee of Soviet Women V. Tereshkova, the Head of the Local Militia Office No 81 S. Agafonov, and

Consulate Departments of the Embassies of Canada, Australia and the Netherlands (represent Israel). April 6, 1985. Archive file <SU/Pen 33/3 S>, Keston Photograph Collection, Keston Archive and Library, Baylor University.