

MEMORANDUM

TO: Academic Deans

FROM: Elizabeth Davis
Executive Vice President and Provost

SUBJECT: RFP for Proposed East Village Facility

As we discussed at the December Council of Deans meeting, planning activities are underway for the construction of a new residential complex to be located on the east side of the current location of “fort faculty” (east of Bagby). A review of these activities will be presented to the Board of Regents at the upcoming February meeting.

One significant component of the proposed facility will be the inclusion of another Living-Learning Center (LLC) and/or Residential College (RC). To facilitate the selection of one or more LLC and/or RC, the Provost Office will accept proposals from the academic units to establish a LLC or RC to be located within the proposed new facility.

During the conversation at the December Council of Deans meeting, we discussed a desire for the proposals to be creative in nature and that the RFP requirements allow a certain measure of flexibility in the proposals. With that over-arching philosophy in mind, the attached RFP has been developed for the purpose of selecting the successful submission(s).

Please consider the list of questions as a rough guideline for your proposal ... the individual questions are each significant and will provide the evaluation team a common set of measures by which to assess the proposals. However, you/your team should feel free to develop your proposal language in a manner/format that best fits the underlying concepts but which includes the data and information requested in the individual questions.

The proposals are due in the Provost Office not later than February 28th. The Executive Committee for the East Village project will be the evaluation team. The successful proposal(s) will be announced by April 1 and will be submitted to the Board of Regents as part of the overall project program at the May meeting.

If you have questions about the RFP, please feel free to contact either Ruth Prescott or Jeff Doyle. I look forward to receiving many proposals and thank you in advance for your willingness to participate in this process.

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