

Presentation Classroom Instructions – 801 Washington, Room 919

Instructions available online at www.baylor.edu/astc/instructions

Room 919 is equipped with an electric screen, projector, computer, and connections for a laptop.

Screen Controls

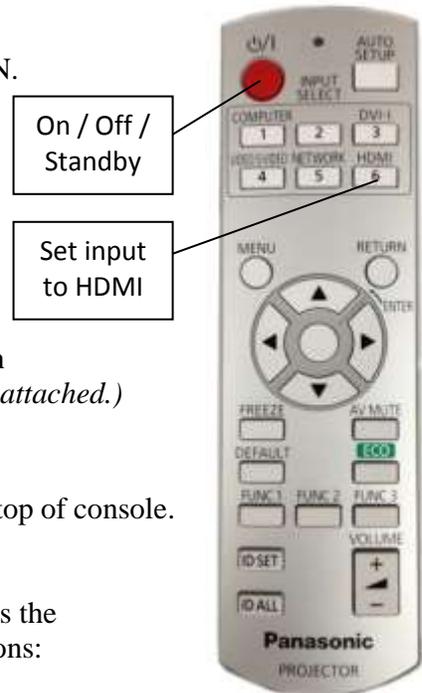
The screen is controlled by a switch on the wall behind the instructor console.

The Projector

1. Point the projector remote toward the projector and press ON.
2. Correct input selection is 6 - HDMI.

Computer

1. Log in with your BearID and password.
2. Control volume using the computer volume control.
3. If no image is projected:
 - a) Select input #6 – HDMI on projector remote.
 - b) Disconnect any adapter connected to the HDMI cable on top of the console. *(The cable must not have an adapter attached.)*



Laptop

1. Connect laptop to the HDMI, audio, and network cables on top of console. (Department office has adapter information.)
2. The image should auto-switch to the laptop.
If the laptop image does not appear, simultaneously press the FN and F8 keys to cycle through the laptop display options: (laptop screen only, projector only, or both).
3. **IMPORTANT: PLEASE UNPLUG HDMI ADAPTER WHEN FINISHED.**
(The cable must not have an adapter attached for computer to display.)

Presentation Remote

1. Turn on the remote by removing the receiver from the remote.
2. Plug the receiver into a USB port on the computer.
3. Use the remote to control PowerPoint presentations (or scroll pages in other applications).
 - The right button advances to the next slide or page.
 - The left button returns to the previous slide or page.
 - The top button beams the laser pointer.
 - The bottom button blanks the screen. Press again to recover.
4. Insert the USB receiver into the remote with the logos facing the same direction. Both pieces must stay together for the remote to work.



Shutting Down

1. Press the red STANDBY button on the remote control TWICE to turn off the projector.
2. Toggle the screen wall switch to the top position to raise the screen.
3. Remove any HDMI adapter (if used) and Log out of the computer.