MSIS Orientation

August 16, 2017
&
August 25, 2017
Agenda

• MIS Department
• MSIS Program
• Advising
• Internships, Jobs
• International Students
• Important Dates
MIS Department

• 3rd floor, Suite 310
• Approx. 30 FT Faculty
• Approx. 150 Undergrad Students
• 37 MSIS Students
• 7 PhD Students
MIS Department Contacts

- **Department Chair**
  - Jonathan_Trower@baylor.edu

- **MSIS Program Director**
  - Gina_Green@baylor.edu

- **Office Manager**
  - Carol_Marroquin@baylor.edu

- **Career Development Coordinator**
  - Hope_Koch@baylor.edu

- **Internship Coordinator**
  - Bud_Esserman@baylor.edu

- **ISEC Track**
  - Matt_Pirko@baylor.edu
MSIS Program

• **MSIS Website**

• **Requirements**
  
  ➢ 136 hours
    
    o 18 hours MIS/ISEC “competency courses” or other MIS/ISEC courses
    
    o 6 hours MIS/ISEC courses
    
    o 12 hours MIS/ISEC, Business, or approved non-business electives

  ➢ Additional 12 hours if Business Foundations required

• **Areas of Emphasis**
  
  ➢ Security
  
  ➢ Analytics
  
  ➢ Programming/Technology
  
  ➢ Management/Consulting

• **Internship**
  
  ➢ Required – OR –
  
  ➢ Strongly Encouraged

¹Non-Thesis Option
Advising & Registration

• Provide me with input on career interests, preferences
  ➢ Receive suggested plan for 1st semester
  ➢ Tentative plan for subsequent semesters
  ➢ Re-visit plan prior to 2nd-semester registration

• Inform me of:
  ➢ Schedule changes
  ➢ Interest changes
  ➢ Job offers
Securing Internships, Jobs

• Starts Day 1!

• Create profiles:
  - LinkedIn
  - Handshake ➔ be sure to make it public!

• Attend all career-related events
  - Company Information Sessions
  - Other company-sponsored events

• Enhance professional skills

• Use Internal (campus) and External Job Search Resources

• Build and Use your Network
  - Find and attend “nearby” professional events

• Schedule regular time for job searching

• Apply, Apply, Apply!
Internship Requirements

- **Only ONE** three-hour internship allowed to count towards 36-hour requirement
  - No special studies will be created to accommodate additional internships
- Only **3 hours course credit** awarded
- Internships must be:
  - Relevant to MIS professional career
  - Verifiable
- If internship company changes, the process of verifying relevancy starts over
Campus Resources

• Office of Career & Professional Development
  ➢ University-wide HireABear Career Fair, Wed. 9/20, 4p – 6p
  ➢ Events and Workshops
  ➢ Premium Resources

• Baylor Business Career Management Office
  ➢ Business & STEM Career Fair, Tue. 9/26, 3p – 7p
  ➢ Career Tools, Links
Campus Resources, cont...

• MIS Department
  ➢ IS Career Development Dinner  September 7\textsuperscript{th}, 6p
  ➢ IS Career Panel  September 25\textsuperscript{th}, 6p
  ➢ End-of-Semester Party  Spring
  ➢ Department Faculty

• Others
  ➢ Pro Sales Professional Development Program
  ➢ Baylor Women in Business
  ➢ Baylor Business Network
  ➢ Baylor Graduate School
  ➢ Baylor Student Activities, Campus Programs
International Students

• Identify status in Handshake
• Know the Rules & Deadlines!
  - I-20
  - CPT
  - OPT
  - STEM OPT Extension
  - Others (F-1 Status; I-94; …)
International Students, cont...

• Recommended resources:

  ➢ ¹Power Ties: The International Students guide to finding a job in the US
  ➢ GoinGlobal H1B Plus database
  ➢ My Visa Jobs

• Enhance English Skills if needed

  ➢ English for Academic Purposes (EAP)
    ○ Qingqing_Chen@baylor.edu
  ➢ English Writing (ENG1301.01)

• Center for Global Engagement

  ➢ Alexine_Burke@baylor.edu

¹Business School Career Management Office has loaner copies of this book
## Important Fall Academic Dates

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>8/21</td>
<td>First Day of Classes</td>
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<tr>
<td>8/29</td>
<td>Last Day to Register for classes</td>
</tr>
<tr>
<td>9/6</td>
<td>Last Day to Drop class without “W”</td>
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<tr>
<td>10/13</td>
<td>Fall Break –</td>
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<tr>
<td>*10/16-11/1</td>
<td>Advising with Dr Green</td>
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<tr>
<td>10/18</td>
<td>Spring Registration Times in BearWeb</td>
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<tr>
<td>10/31</td>
<td>Last Day to Drop class</td>
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<tr>
<td>11/1</td>
<td>Early Registration begins</td>
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<tr>
<td>11/22 – 26</td>
<td>Thanksgiving Holiday -</td>
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<tr>
<td>12/4</td>
<td>Last Day of Classes</td>
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*Dates tentative; I will email you in October to confirm*
Summary

• Be engaged & involved
• Job search starts NOW!
• Utilize campus AND external resources

• Questions?

  Gina_Green@baylor.edu
  Office: 310.07
  T/Th 9:45a – 1:45p
  Other times by appointment