Leadership Manual
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**Baylor Parents Network**  
One Bear Place #97340    Waco, Texas 76798-7340  
(254) 710-8545    1-888-287-5557    email parentsnetwork@baylor.edu  
www.baylor.edu/parentsnetwork
Dear Baylor Parent:

Whether you are the parent of an entering freshman, transfer student or returning student, we want you to know that Baylor University considers your involvement in the life of the University as invaluable. There is no doubt that you have been extremely involved in your student’s educational experience throughout his or her life. The Baylor Parents Network offers the ideal opportunity for you to connect with campus life, your student’s Baylor experience and to other Baylor parents.

The Parents Network at Baylor University was established in 1968 to assist parents of undergraduate students with the transition to college life and to give parents an avenue of involvement and service to fellow parents and to the University. The motto of Parents Network—Parents Helping Parents—demonstrates that forming a chapter within your local community can be a meaningful way for parents to network and support each other after their students leave for college.

This manual provides an overview of establishing a Parents Network chapter in your local community. The goal of the Parents Network is to assist you in your volunteer efforts and to make this an enjoyable and rewarding experience. Each chapter is different in that each group implements those activities that suit their particular locale and constituency. Some chapters meet monthly—other chapters meet annually. Chapter activities are left strictly up to the chapter leadership and the level of activity that they wish to achieve. The Parents Network office is here to assist you in accomplishing the goals for your chapter.

Please review the materials in the manual and contact our office with any questions regarding either the formation of a new chapter or assistance with ongoing chapter activities. Our office is here to serve you and your students and to support you in your volunteer efforts. We are grateful for your interest in the Baylor Parents Network and your desire to be a part of the life of Baylor University.

Sincerely,

Judy Maggard
Senior Director, Parent Programs
Baylor Parents Network
1-888-287-5557 (Toll-free Parents Helpline, M-F 8 a.m.-5 p.m. CST)
(254) 710-8510 or (254) 710-8545
e-mail: judy_maggard@baylor.edu
www.baylor.edu/parentsnetwork
Mission Statements

Baylor University

The mission of Baylor University is to educate men and women for worldwide leadership and service by integrating academic excellence and Christian commitment within a caring community.

Baylor Alumni Network

The mission of The Baylor Network is to develop an extensive network of constituents who:

- are knowledgeable about Baylor;
- see their connection with Baylor and other Baylor constituents as meaningful; and
- find any number of ways to contribute to the success of both.

Baylor Parents Network

The mission of the Baylor Parents Network is to support, inform and engage parents in the life of Baylor University; to promote meaningful parent involvement that will encourage student success and development; and provide opportunities for families to connect with one another in their local region in order to foster a sense of community and belonging to the larger Baylor family.
Mission of Baylor University

The mission of Baylor University is to educate men and women for worldwide leadership and service by integrating academic excellence and Christian commitment within a caring community.

Chartered in 1845 by the Republic of Texas and affiliated with the Baptist General Convention of Texas, Baylor is both the state’s oldest institution of higher learning and the world’s largest Baptist university. Established to be a servant of the church and of society, Baylor seeks to fulfill its calling through excellence in teaching and research, in scholarship and publication, and in service to the community, both local and global. The vision of its founders and the ongoing commitment of generations of students and scholars are reflected in the motto inscribed on the Baylor seal: Pro Ecclesia, Pro Texana — For Church, For Texas.

Pro Ecclesia. Baylor is founded on the belief that God’s nature is made known through both revealed and discovered truth. Thus, the University derives its understanding of God, humanity and nature from many sources: the person and work of Jesus Christ, the biblical record, and Christian history and tradition, as well as scholarly and artistic endeavors. In its service to the Church, Baylor’s pursuit of knowledge is strengthened by the conviction that truth has its ultimate source in God and by a Baptist heritage that champions religious liberty and freedom of conscience. Without imposing religious conformity, Baylor expects the members of its community to support its mission. Affirming the value of intellectually informed faith and religiously informed education, the University seeks to provide an environment that fosters spiritual maturity, strength of character and moral virtue.

Pro Texana. Integral to its commitment to God and to the church is Baylor’s commitment to society. Whereas that society in the mid-1800s was limited to Texas, today Baylor’s sphere of influence is indeed the world. The University remains dedicated to the traditional responsibilities of higher education — dissemination of knowledge, transmission of culture, search for new knowledge and application of knowledge — while recognizing the global proportions these responsibilities have assumed. Moreover, within the context of an ethnically and culturally diverse community, Baylor strives to develop responsible citizens, educated leaders, dedicated scholars and skilled professionals who are sensitive to the needs of a pluralistic society. To those ends, Baylor provides expanded opportunities for civic education and for church and community service at home and abroad.

Pro Ecclesia, Pro Texana. Baylor University is committed to excellence at the undergraduate, graduate and professional levels. Within the undergraduate programs, the University seeks to familiarize students with the principal bodies of knowledge, cultural viewpoints, belief systems and aesthetic perspectives that affect the world in which they live. Within the graduate and the professional programs, the University provides advanced educational opportunities to develop ethical and capable scholars and practitioners who contribute to their academic disciplines, professional fields and society. Baylor encourages all of its students to cultivate their capacity to think critically, to assess information from a Christian perspective, to arrive at informed and reasoned conclusions, and to become lifelong learners. Beyond the intellectual life, the University pursues the social, physical, ethical and spiritual development of each student.

Aware of its responsibility as the largest Baptist educational institution in the world and as a member of the international community of higher learning, Baylor promotes exemplary teaching, encourages innovative and original research, and supports professional excellence in various specialized disciplines. Advancing the frontiers of knowledge while cultivating a Christian world-view, Baylor holds fast to its original commitment — to build a university that is Pro Ecclesia, Pro Texana.
Baylor University’s Strategic Vision for the Future

In May, 2014, the Baylor University Board of Regents adopted a broad-ranging array of Five-Year Goals for 2014-2018. Constructed around the five high-level Aspirational Statements that represent due north for the University's future course, these Five-Year Goals are a natural outgrowth of the University’s continuing implementation of Pro Futuris. With a clear understanding of the desired destination, the University leadership spent months considering the essential steps that must be taken to realize our ambitious vision. That process of collaboration resulted in the creation of a set of highly specific Institutional Acts of Determination reflected in the form of Five-Year Goals.

Baylor University remains a place where the Lordship of Jesus Christ is embraced, studied, and celebrated. We love God with our heart, so we are compelled to care for one another and to address the challenges of our hurting world. We love God with our soul, so we are called to worship Him and to serve Him in building His church. We love God with our mind, so we are called to instruction, research, scholarship, and creative endeavors that truth may be discovered and disseminated, beauty revealed, and goodness honored.

As articulated in its mission, Baylor endeavours "to educate men and women for worldwide leadership and service by integrating academic excellence and Christian commitment within a caring community" - a mission further illustrated through the University's foundational assumptions, core convictions, and unifying academic themes. These commitments motivated the founding of Baylor in 1845 and have guided the university at every point in its history. Together with Baylor's motto, Pro Ecclesia, Pro Texana, they continue to define Baylor's exceptional character, purpose, and vocation in the world of higher education.

Pro Futuris serves as a compass for Baylor’s future, providing direction without dictating specific action – a guiding document that points the university toward its destination while inviting creativity in determining the paths by which it will arrive. It follows on the heels of Baylor 2012, which boldly asserted our intention to enter the top tier of American research universities while deepening our Christian commitment.

As an expression of the vision developed in partnership with faculty, staff, students, alumni, parents, and friends, Baylor will be a community recognized for...

I. Transformational Education  
II. Compelling Scholarship  
III. Informed Engagement  
IV. Committed Constituents  
V. Judicious Stewardship

For more information on Pro Futuris go to: http://www.baylor.edu/profuturis
Baylor Parents Network

Our place in the university
The Baylor Parents Network is a part of the Baylor Alumni Network which resides in the Division of Constituent Engagement. More information about the Network can be found at www.baylor.edu/network.

Overall Structure
The Parents Network serves as the communication link between parents and Baylor University. Every parent is a member of the Baylor Parents Network—no membership fee required.

Each year, the university sends every parent household a university calendar ‘Just for Parents’ and periodic issues of Perspectives, the Parents Network e-newsletter. Additionally, the Parents Network website and social media presence enables parents to stay informed.

Further, the Parents Network oversees the formation and continuation of local chapters to encourage parent involvement in their respective local communities. The Parents Network office serves as the liaison between the university and the local Parents Network chapters.

Local Chapter Membership
The membership of each local chapter consists of all the parents of current Baylor undergraduate students who live in the surrounding area. Generally, these areas are determined by Baylor according to zip code. Chapter leadership should work with the Parents Network office to ensure the accuracy of the zip code regions for their area.

The Parents Network office can provide lists of current students for chapter use only and in accordance with Baylor’s Confidential Information Policies (http://www.baylor.edu/content/services/document.php?id=39243). Mail outs for the chapter typically consists of an interest letter and survey, send-off party invitations and other mailings as requested by chapter leadership and approved by the director of the Parents Network. Mail outs are addressed: “To the Parents of <student’s name>” at the student’s permanent home address.
**Chapter Leadership and Responsibilities**

Leadership in local chapters is provided by a family or individual who serves as the contact between the chapter and the Parents Network office. The designated family or contact is encouraged to invite other local parents to share responsibilities in the planning of designated chapter activities. All leadership is asked to give the Parents Network permission to post their contact information (email and telephone number) on the Baylor University website in order for parents to know who to contact in their local area for information about chapter activities.

In the event that the family or individual providing leadership for the chapter moves or is unable to continue their duties, please contact the Parents Network office. If possible, please attempt to find a family or individual to assume leadership and forward that information to the Parents Network office. The Network staff will follow up as appropriate.

**Forming a New Chapter**

To form a new local chapter interested parents should contact the Baylor Parents Network office. The Network office staff will assist in setting up the group. If possible, parents wanting to start a new chapter should plan to serve for a minimum of two years to provide continuity as the chapter becomes established. It can be helpful to enlist other parents in the area to assist in providing leadership for a variety of initiatives and activities. Keep in mind that the kind and number of meetings and activities are scheduled at the discretion of leadership.

In recruiting parents to help with Baylor Parents Network activities at the local level, the Parents Network office will print and mail a survey letter and questionnaire asking parents to share their areas of interest. The interest letter will inform parents in that local area about the array of possible chapter activities and will provide opportunities to express the interest level and desire of parents to be involved. A sample letter and interest survey is included in this manual on pages 12-13.
Parents Network Activities and Programs

Campus Events
During annual Family Weekend activities, the Baylor Parents Network office hosts a leadership appreciation event for our volunteers. This is a time for sharing ideas and gathering information, as well as expressing our gratitude for volunteer service to Baylor through Parents Network involvement.

During Summer Orientation for new students, the Parents Network hosts an information table informing parents of new students about the Parents Network. Parents of incoming students are encouraged to become active in local chapter activities. Parents of current students also may be invited to serve on a panel discussion held during Orientation to share their experience as the parents of one or more current Baylor students.

Local Chapter Activities
Each Parents Network Chapter may want to consider planning and hosting some of the following activities:

- **Parent Reception or Planning Meeting**—This event is hosted by the local parent volunteers as an opportunity for parents from their area to meet one another and learn which areas of Baylor life they are interested in becoming involved. This informal meeting serves to measure interest in forming a local chapter. Contact the Parents Network office to discuss ideas or to arrange for invitations to be sent.

- **Summer Send-Off Party**—This is a casual party held during July and August that serves to welcome new students and parents to the Baylor family and address their last-minute questions. New and current students and their parents enjoy this time to meet one another, and the event also provides an opportunity for new parents to sign up to help with local chapter activities.

- **1st Call to Prayer**—The purpose of 1st Call is to blanket Baylor’s campus with prayer. As you share prayer requests and spend time praying about the needs of students, faculty and administrators at Baylor University, you also gain encouragement, support and strength from other parents. Prayer groups meet monthly during the academic year. Each individual chapter chooses the date for their group.

- **Baylor Delegate/College Information Program**—If a parent volunteer is interested in representing Baylor at a local high school or college fair they should contact the Parents Network office.

- **Parents Night Out**—Sometimes parents simply like to get together to enjoy a meal (Dutch treat) at a local restaurant to fellowship and share their Baylor experiences. Parents Night Out can help build relationships created through the common bond of having a student at Baylor.

- **Bear Care Packaging Parties**—A packaging party is a fun way to socialize with other Baylor families and do something for their students. Each family brings a specified number of items such as snacks, novelty items, school supplies, etc. The items are displayed on a table and when it is time to ‘package’ each family chooses an item from each ‘pile’ resulting in a variety of items to send to their students. Each family is responsible for mailing or delivering the finished package to their student.

- **Watch Parties**—When Baylor sporting events are televised parents can organize a ‘watch’ party to cheer on our Baylor Bears. Typically parents are asked to bring a snack to share with the group. If a chapter is interested in hosting a watch party the Parents Network office will send an invitation via email to the event.
Parents Network Chapters

**Texas Chapters**
- Amarillo
- Arlington
- Austin
- Beaumont
- Bryan/College Station
- Central TX (Temple/Belton/Killeen)

**Dallas/Fort Worth**
- Burleson
- Metroplex Fort Worth
- Mesquite/Garland
- North Dallas
- North Texas/Frisco
- Northeast Tarrant County
- Northwest Dallas
- Plano/Richardson
- Rockwall/Rowlett
- Louise Herrington School of Nursing
- El Paso
- Georgetown/Round Rock
- Guadalupe Valley
- Heart of Texas (Waco)

**Houston Area**
- Central Houston
- Fort Bend County
- Houston Bay Area
- Kingwood
- Montgomery County
- Northwest Houston
- West Houston
- Kerrville
- Longview
- Lubbock
- Midland/Odessa
- Rio Grande Valley
- San Angelo
- San Antonio
- Tyler

**Out of State Chapters**
- Alabama-Birmingham
- Arizona
  - Phoenix
  - Tucson
- Arkansas - Little Rock
- California -
  - San Francisco-Peninsula
  - San Francisco-Central Valley
  - San Francisco-Danville
  - San Francisco-Moraga
  - San Diego
- Colorado
  - Colorado Springs
  - Denver – North Metro
  - Denver – South Metro
- Florida
  - Miami
  - Orlando
- Illinois - Chicago
- Kansas - Wichita
- Louisiana
  - Monroe
  - New Orleans
  - Shreveport/Bossier City
- Minnesota - Minneapolis/St. Paul
- Mississippi - Central
- Missouri
  - Southwest
  - St. Louis
- New Mexico - Albuquerque
- North Carolina - Raleigh
- Oklahoma
  - Oklahoma City
  - Tulsa
- Oregon - Portland
- Tennessee -
  - Memphis
  - Nashville
- Washington - Seattle

*List as of September 2015*
Welcome to the Colorado Springs Chapter of the Baylor Parents Network! The Baylor Parents Network was established in 1968 to assist parents of undergraduate Baylor students with many of the transitions involved in sending students to college and to provide a link between parents and the University. As the parent of an undergraduate student, you are automatically a member of this special organization; no membership fees or dues are required.

There are more than 45 Baylor Parents Network chapters throughout the United States, each determining its own activities. By becoming involved, you will have an opportunity to meet and support other parents of Baylor students in the Colorado Springs area. We also will provide encouragement to our students and each other in a variety of ways.

Chapter events can include, but are not limited to:

- **Bear Care Packaging Parties**—Each family brings individually-wrapped snacks, cookies, candy or novelty items to exchange with other participants. Some parents also assemble boxes for roommates and friends of their students, but this is not a requirement. We simply box up and mail the goodies to your student(s) to let them know, “I am thinking of you.” Students will enjoy receiving these packages.

- **1st Call to Prayer**—Parents meet once each month to pray for the needs of students, faculty, staff and administrators at Baylor.

- **Parents Night Out**—Parents get together for an evening out at a local restaurant for a “dutch treat” dinner or gather at a home for a potluck supper.

Our main form of communication will be via e-mail. It is important that you keep Baylor informed of your current mailing address and email. Please contact the Baylor Parents Network office to make updates.

Our organizational meeting for the year will be on **Thursday, May 31**, so be looking for your invitation in the mail. I hope you will choose to become an active member of our exciting Colorado Springs Chapter. Please take a few minutes to fill out the attached Interest Survey. Your participation will inspire new ideas, assist us with planning activities to best serve parents and students, and help us determine your level of interest. We encourage you to visit the Parents Network website at [www.baylor.edu/parentsnetwork](http://www.baylor.edu/parentsnetwork) for more information about the organization and what other chapters are doing across the country. We look forward to meeting you soon!

Sic ’em Bears!

Susan Rowell  
Colorado Springs Parents Network Chapter President  (719) 510-1869  
susanrowell111017@gmail.com

Parents Helpline: 1.888.287.5557  
Website: www.baylor.edu/parentsnetwork
Yes, count on me/us to be involved with the Colorado Springs Area Parents Network Chapter!

Parent Name: Mother   (Alum: Y or N)       Father   (Alum: Y or N)

Address (Street/City/State/Zip)

Home Phone       Cell Phone (Mother)       Cell Phone (Father)

Email Address

Please check areas that interest you:
   _____ Send-off Party
   _____ Bear Care Packaging Parties
   _____ 1st Call to Prayer
   _____ Host an event
   _____ Leadership role

Other Areas of interest or suggestions:


Please tell us about your Baylor Bear(s):

<table>
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Comments:


Summer Send-off Party

Planning
A summer send-off party is an informal gathering that is often held at a parent’s home, a local clubhouse, community center or church. To schedule a party, contact the Parents Network office during May or early June. A send-off party request form is available online (http://www.baylor.edu/parentsnetwork/index.php?id=97298) mid-May. On this form, please confirm a date, time and location for the party, as well as any special information to include on the invitation.

Invitations
The Parents Network office designs and mails all of the party invitations. Please communicate all of the details about your party no later than mid-June to allow time for printing and mailing of the invitations. Invitations will be mailed to all incoming freshmen and transfer students and their families and may also be mailed to current students, parents and/or alumni groups, according to your specifications. A sample invitation is included on page 17 of this manual.

Arrangements
The Parents Network office will furnish Baylor napkins, cups, nametags, pens, registration cards, balloons, Parents Network brochures and a gift for each student in attendance. Refreshments and other decorations are the responsibility of the local Parents Network chapter and the party hosts. The Parents Network office makes every effort possible to have a Baylor representative at the send-off party to conduct a brief program and answer questions.

Suggested Program
The following is merely a suggestion for how to structure a party:

15-20 minutes - Guests arrive, get nametags, complete parent information cards, etc.
10-15 minutes - Mix and mingle
10-15 minutes - Allow each student to introduce him/herself, their parents, high school attended, residence hall assignment and area of study at Baylor
10 minutes - Brief welcome and remarks by Baylor representative
10-15 minutes - Student/parent Q&A time
Suggestions/Ideas for the Send-Off Party

If you provide leadership for your chapter, you may want to have some cards or information sheets prepared that lists your contact information. This will allow new parents to make further contact with you and may help in facilitating new parent involvement in Parents Network activities.

Think about the questions you had when you first became a Baylor parent. You may want to try to address some of the common questions like:

- How do I find a hotel room for Family Weekend or Homecoming?
- My student won’t have a car at Baylor. How can he/she get a ride? Do students from this area ever allow people to carpool with them on their trips home?
- What about plane fares? What airport should my student fly from? What about public transportation from the campus to Dallas and/or Austin?
- How do we get football, Pigskin, All University Sing, Homecoming or other event tickets?

Remember, you are a wealth of information for new Baylor parents, and we appreciate you sharing your expertise with them.
Summer Send-Off Party

Year:___________
City/Area: _________________

Contact Person:__________________________________________________________

Address:_________________________________________________________________

City: __________________________ State: _____ Zip Code: _____________

Phone: (Work)______________________(Home)____________________________

Email Address: __________________________________________________________

Please check the box for groups you want included on the invitation list for your area:

☐ Parents of New Students,  ☐ Incoming Freshmen,  ☐ Transfers,  ☐ Current Students
☐ Local Alumni,  ☐ Parents of Transfers,  ☐ Current Parents

The following information will be used for the printed and/or email invitation. Please list information as you would like it to appear on the invitation.

Day and Date of Party:______________________________ Time of Party: ________________________

Location of Party:___________________________________________________________

R.S.V.P. Information:

Email address:____________________________________________________________

Phone number:____________________________________________________________

Name of R.S.V.P contact:____________________________________________________

Type of Social: (i.e. DP floats? hot dogs/hamburgers? ice cream? cookies/snacks? barbecue? Other?)

Other Details:

________________________________________________________________________

THANK YOU for your help in planning this year’s event!

BAYLOR PARENTS NETWORK
Sample Send-off Party Invitation

BAYLOR UNIVERSITY AND THE RALEIGH AREA PARENTS NETWORK INVITE YOU AND YOUR FAMILY TO ATTEND A

SEND-OFF Summer PARTY

Come enjoy by-blower floats and meet new and returning students, parents and other members of the Baylor family.

Tuesday, July 1, 2014 • 7:00 p.m.

HOME OF
FRAN, CRAIG AND MARY SCOTT (’16) GEORGE
617 Glen Eden Drive
Raleigh, NC 27612

Casual dress

R.S.V.P. online: baylor.edu/sendoff/raleigh
or contact: Fran George
(919) 783-8569
franceskgeorge@gmail.com

BAYLOR UNIVERSITY
PARENTS NETWORK
One Bear Place #57540
Waco, TX 76798-7540

NONPROFIT ORGANIZATION U.S. POSTAGE PAID BAYLOR UNIVERSITY
1st Call to Prayer Groups

1st Call to Prayer is a powerful ministry supported by the Parents Network and Baylor University because we believe in the power of prayer and the impact it can have on the lives of our students. Prayer groups meet on dates and times designated by chapter leadership. Typically, groups meet monthly during the academic year. The day of the week and time for the event are set by the host.

On the Parents Network website there is a monthly focus to facilitate discussion and prayer time. It is not necessary to follow these topics of discussion but they can offer a starting point for the group’s time together.

Purpose of 1st Call

- To blanket the campus with prayer by “standing in the gap” for students, faculty and administration at Baylor University.
- To encourage, support and gain strength from other parents as we share and spend time talking with God about the needs of the students, faculty and administration.
- To offer a website that will display prayer requests and praise reports so that the Baylor family can immediately see these needs and pray (http://www.baylor.edu/parentsnetwork/index.php?id=97688). Prayer requests are reviewed by the Parents Network staff and specific identifying information is removed before posting to the website. Local groups are encouraged to print posted prayer requests/praises and include them in their prayer time.

Below is a sample invitation to 1st Call.

GEORGETOWN/ROUND ROCK CHAPTER
BAYLOR PARENTS NETWORK

2014-2015 Calendar of Events

1ST CALL TO PRAY
All events are held on the 1st Tuesday of the month at 7 P.M.

2014
OCTOBER 7
NOVEMBER 4
DECEMBER 2

2015
JANUARY 6
FEBRUARY 3
MARCH 3
APRIL 7
MAY 5

Home of Crispino and Michelle DiRuggiero
2504 Trailing Vine Way
Round Rock, TX 78665

R.S.V.P. Michelle DiRuggiero
michelled@sbjglobal.net
(512) 663-7334

More details to follow by e-mail. Contact the Baylor Parents Network at parentsnetwork@baylor.edu if you are not receiving emails.
Summer Orientation

The Student Life division of the university provides a summer orientation program for incoming freshmen and transfer students during the month of June. This is the perfect opportunity for new students to become more familiar with Baylor University before arriving on campus to begin their first semester of study and to register for classes. As always, parents are encouraged to accompany their students to campus to experience the orientation process.

The Parents Network hosts a table during Campus Connections to inform parents about the organization. Another segment of the two-day orientation program is a dinner and panel discussion for parents only. Each year, the Baylor Parents Network co-hosts the dinner with Student Life and invites parents of current students to serve on a panel. If your schedule allows you are encouraged to participate in the dinner and panel discussion. As a panelist, you give parents of incoming students the opportunity to ask questions about your experience as the parent of a current Baylor student. In addition, you will have the opportunity to share valuable and timely information with parents who will be embarking upon the Baylor experience with their sons and daughters.

Summer orientation is one of the first opportunities that the university has to reach out to new students and their parents and make them feel a part of the Baylor family. You can play an important role in making these students and their parents feel welcome.

For information on specific dates and times, please contact the Parents Network office.
Parents Fund

The Parents Fund raises funds annually to provide the university with the financial flexibility needed to improve and expand undergraduate programs and facilities.

Parents understand the needs and concerns of other parents. For some, the sacrificial investment they make in the life of their own student (or students) may prohibit a gift to the fund. For others, a minimal gift is affordable and, coupled with other gifts of similar size, can multiply quickly to produce significant results. Some parents have been blessed with generous financial resources and desire the opportunity to help others in need.

There are four areas of designation within the fund:

The Parents League Endowed Scholarship Fund was established more than 40 years ago. More than 75 percent of our student body receives some type of financial aid, and we are pleased to be able to offer scholarships to deserving students.

The Student Emergency Fund was established to assist students who may experience an unexpected expense, such as a car repair or medical expense, which might prevent them from completing the current semester. Students may apply for an award through the Parents Network office.

Gifts to the Student Life Excellence Fund enable better community space and study areas to be developed, necessary travel expenses to conferences or service learning experiences or funding for other areas to enhance each student’s Baylor experience.

Gifts to the Library Dean’s Excellence Fund provide funds for cutting-edge technology, research materials and improved study areas within several of Baylor’s on-campus library facilities.

Many corporate employers will match employee gifts to higher education institutions like Baylor. Check with your employer or visit www.matchinggifts.com/baylor to see if they will match your gift and help increase your contribution to the Parents Fund.

For more information about the Parents Fund, contact the Parents Network office or visit our website at www.baylor.edu/give.
The Student Emergency Fund has been established through the generosity of parent-donors to provide financial assistance to undergraduate students who experience unexpected expenses, which might prevent them from completing their current semester of study at Baylor University. The fund is designed to meet a short-term financial need.

Applicants must be currently enrolled at Baylor as a full-time student at the undergraduate level and must have a cumulative grade point average of 2.0 or above.

Student-athletes typically are not allowed to receive awards from the emergency fund. There is a place on the application to indicate whether or not you are a student-athlete.

Awards may include, but are not limited to, help with car repairs, medical expenses (not covered by insurance) and emergency or unexpected transportation costs. Typical expenses associated with attending college such as tuition, fees, books, rent and food do not qualify for an award. However, if funds set aside for these purposes have been used to defray expenses caused by an unexpected situation, consideration will be given for an award. The maximum award is $500.00.

Awards from the Parents Network Student Emergency Fund are coordinated with the Office of Financial Aid. If you are receiving the maximum amount of student financial aid as determined by FAFSA, you are not eligible to receive an award from the emergency fund; however, you will be given the option to reduce another portion of your financial aid package in order to accommodate and receive an award from the emergency fund. This option will be explained to you by a Parents Network representative.

If you meet the qualifications to apply for an award, please complete the attached application and return it to the Parents Network office on the 7th floor of the Clifton Robinson Tower. Copies of receipts and/or verification amount(s) claimed are required with the application. A personal interview is also required as part of the award process.

For further information, contact the Baylor Parents Network office at (254) 710-8545 or through the toll-free Parents Helpline at 1-888-287-5557 and ask for Rebecca Chatham or Judy Maggard (254) 710-8510.
Online Resources for Baylor University

Parents Network Information
The Baylor University website features an extensive Parents Network site. You can visit us at www.baylor.edu/parentsnetwork for information regarding:

- **Parents Helpline**: Toll-free avenue of assistance for Baylor parents. 1-888-287-5557
- **Chapters**: Includes a listing of all active chapters of the Parents Network.
- **1st Call to Prayer**: Features a monthly prayer focus for parents, a list of current prayer requests and praises and a submission form.
- **Family Weekend**: Details the activities of Family Weekend, includes a schedule, and ticket information.
- **Perspectives**: Includes recent and archived issues of the Parents Network e-newsletter, available for download.
- **Parents Fund**: Gives information about the funds and provides the opportunity to make a gift online.

General University Information & News

- **Baylor At-a-Glance**: (www.baylor.edu/about): Offers a quick overview of Baylor’s student body and history.
- **Baylor Proud**: (www2.baylor.edu/baylorproud): Showcases extraordinary stories about Baylor students, alumni and friends.
- **Baylor News**: (www.baylor.edu/news): Houses recent articles pertaining to Baylor.
- **Baylor Magazine**: (www.baylormag.com): This publication reports on campus news, alumni accomplishments and other items of interest to the Baylor community.
- **Facebook**: If you would like to have a Facebook page for your chapter please contact the Parents Network office.
Sample Invitation

Tyler Chapter
Moms Bear Care Packaging
Our Baylor Bears love receiving packages from home. Please join us to assemble one or more care packages for your Bear and/or roommates and friends.

Thursday, December 4 • 7 P.M.

Home of Laura McMullen
Co-hosted by Dawn Herwood
3325 S. Cameron Avenue
Tyler, TX 75701

R.S.V.P. Laura McMullen
3macs@att.net • (903) 592-4625
Co-hosted by Dawn Herwood

(other details to follow by email)
Reporting

It is vital that chapters “report back” after events. By providing detailed information about your events and gatherings, we are able to gauge how well each chapter is doing so that we can assist in any way possible. At times, we also use information about the various chapters in the Parents Network e-newsletter, printed materials about Parents Network, articles in the Baylor Lariat, presentations about the program at national conferences and in other avenues of media.

We want to make reporting as easy as possible for our volunteers, so we provide sign-in cards for each event in either printed or online versions, based on the volunteer’s preference. Also, event summary forms are available online (http://www.baylor.edu/parentsnetwork/index.php?id=97296) for your convenience. If you prefer, you may simply e-mail the names of those in attendance, along with your summary of the event, to the Parents Network office.

Below is a sample sign-in card and the next page includes a sample event summary form.

![Sample Sign-In Card](image-url)

**PLEASE SIGN IN**

CHAPTER ____________________________________________
PARENT NAME(S) _______________________________________
                                 ________________________________
PARENT E-MAIL(S) ______________________________________
                                 ________________________________
STUDENT(S) FULL NAME __________________________________
                                 ________________________________
EVENT DATE __________________________________________

[Logo: Baylor University Parents Network]
Staff Bios

Judy Maggard, Director
Judy began her Baylor career in 1980 as assistant to the vice president for development, a position that she held for 17 years. In 1998, she was appointed director of the Baylor Parents Network.

Judy enjoys serving parents and meeting the challenges of connecting parents to Baylor and with other Baylor parents. She is a lifelong Wacoan and is married to her high school sweetheart, Ken. They have two sons and two daughters-in-law: Scott (BBA '91, MBA '99) and Lauren Thomas Maggard (BBA '00); Chris (BBA '97) and Keri Harshbarger Maggard (BA '95) and four grandchildren, Seth, Peyton, Aaron and John. She is proud to be a 2000 Alumni-by-Choice.

Leigh Ann Marshall, Assistant Director
Leigh Ann joined the Parents Network in January 2014 after serving for several years in Baylor’s School of Engineering and Computer Science. Leigh Ann is a Baylor alum, the daughter of Baylor alumni parents, and the mother of a former Baylor student. During her long career at Baylor, she has worked in various positions in both the administrative and academic sides of the University.

In her current capacity, Leigh Ann coordinates chapter activities, communicates with chapter volunteers and helps with chapter events. She represents the Parents Network at Baylor Premieres, Orientation, Family Weekend, and other activities, on- and off-campus.

Rebecca Chatham, Coordinator
Rebecca joined the Baylor family in November 2000. Rebecca coordinates chapter activities across the country, communicates with chapter volunteers and assists with chapter events. She represents the Parents Network at Baylor Premieres, Orientation, Family Weekend, and other alumni network activities.

Rebecca attended McLennan Community College and 4 C College in Waco. Rebecca has two children, Gabby and Johnny, who have both graduated and entered the work force in their respective fields of study. She is also the proud grandmother of one.
Notes